

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE MEETING

Tuesday, April 3, 2001
10:00 a.m.

Seminar Room
Fort Vermilion School Division Central Office
Fort Vermilion, Alberta

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
10:00 a.m.
- ADOPTION OF AGENDA:** 2. a) Adoption of Agenda *Page 1*
- DELEGATIONS:** 3. a) DCL Siemens Engineering Ltd. *Page 7*
Peter Siemens
b) High Level and District Chamber of Commerce *Page 11*
- TRANSPORTATION SERVICES:** 4. a) Zama Access Phase 1 (constructed in 1997) *Page 15*
(Councillor Newman) b) Access to SW 11-105-16-W5M *Page 17*
(Bill & Cindy Harder)
c) Grader Cost Analysis *Page 21*
d) Policy PW012 – Gravel Supply *Page 25*
e) Alberta Infrastructure *Page 29*
Client Satisfaction Survey
f) *Page*
g) *Page*

Monday, April 3, 2011
10:00 a.m.

Meeting Room
Fort Vermilion General Division Council Office
Fort Vermilion, Alberta

AGENDA

Call to Order
10:00 a.m.

Call to Order

ADDITION OF

a) Addition of Agendas

Page 1

RESOLUTIONS

a) Fort Vermilion Engineering Ltd.
Peter Siemens

Page 7

b) High Level and District Council of Champions Page 11

TRANSPORTATION
SERVICES
(Councilor Newman)

a) Santa Lucia Phase 1 (constructed in 1997)

Page 12

b) Access to SW 11-105-16 WSM
Don & Cindy Hargrave

Page 14

c) Greater Fort Assiniboia

Page 21

d) Policy FW012 - Gravel Supply

Page 22

e) Review of the
Client Satisfaction Survey

Page 23

UTILITY

- SERVICES:** 5. a) *Page*
(Councillor Rosenberger) b) *Page*

RECREATION AND

- TOURISM:** 6. a) *Page*
(Councillor Sarapuk) b) *Page*

**COMMUNITY
SUPPORT**

- SERVICES:** 7. a) *Page*
(Councillor Sarapuk) b) *Page*

**PLANNING AND
DEVELOPMENT:**

8. a) *Page*
(Councillor Wieler) b) *Page*

AGRICULTURE

- SERVICES:** 9. a) *Page*
(Councillor Thiessen) b) *Page*

**ADMINISTRATIVE,
COUNCIL,**

- PERSONNEL:** 10. a) Policy ADM018 – Insurance Coverage for *Page 37*
(Councillor Kulscar) Not for Profit Organizations – Amendment
b) Returning Officer for Municipal Elections *Page 43*
c) *Page*
d) *Page*

UTILITY SERVICES (Councilor Rosenberger) b1 Page 2

RECREATION AND TOURISM (Councilor Gordon) b1 Page 2

COMMUNITY SUPPORT (Councilor Gordon) b1 Page 2

PLANNING AND DEVELOPMENT (Councilor Wilson) b1 Page 2

WATER USE (Councilor Gordon) b1 Page 2

ADMINISTRATIVE PERSONNEL (Councilor Kuisin) b1 Page 2

POLICY AMENDMENTS - Resources Councilor for Not for Profit Organizations - Amendment b1 Page 2

**PROTECTIVE
SERIVCES:**

(Councillor Bateman)

- 11. a)
- b)

Page

Page

ADJOURNMENT:

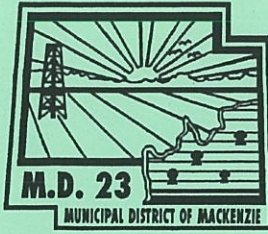
- 12. a) Adjourn Committee of the Whole Meeting

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Page

PROTECTIVE
SERVICES
Committee Report
11
12

ADJOURNMENT 12
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M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	DCL Siemens Engineering Ltd. Delegation
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

Council requested that the Engineer hired to install the water and sewer line to the new lift station in La Crete, be invited to a meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Peter Siemens of DCL Engineering Ltd., will attend the meeting to discuss issues pertaining to the water and sewer line.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.





DCL Siemens Engineering Ltd.
 10305 - 174 Street
 Edmonton, Alberta T5S 1H1
 Office: (780) 486-2000
 Fax: (780) 486-9090
 August 16, 2000

Our File: 23-96-13

M.D. of Mackenzie No. 23
 P. O. Box 640
 FORT VERMILION, Alberta
 T0H 1N0

Attention: Marco Bratt

Dear Sir:

**RE: HAMLET OF LACRETE
 MAIN SEWAGE LIFT STATION, GRAVITY SEWER, AND FORCEMAIN**

Sealed tenders for the above referenced project were received at our office at 2:00pm, August 16, 2000. Results are provided on the attached tender summary sheet,

All results have been confirmed to be mathematically correct and the total tender amount includes 7% G.S.T.

We are recommending this project be awarded to the low bidder, Battle River Holdings subject to the M.D. of MacKenzie confirming the following:

1. Funding has been allocated for the project.
2. Approval of Alberta Environmental Protection has been received.
3. Securing land and easements related to the project.

Based on the low bidder's tendered cost we are providing a summary of total estimated project costs. A copy of the low bidder's tender is attached.

1. Contractor's tender (net of G.S.T.)	\$557,846.00	277,790.11	- 49.78%
2. Engineering			
.1 Testing	\$10,000.00		
.2 Preliminary and design	\$49,936.14		
.3 General and Resident Engineering during Construction	\$45,000.00		
3. Miscellaneous land, legal surveys, tender advertisements	\$10,000.00	4,484.62	- 44.85%
4. Utility relocations as required	\$10,000.00	2,000.00	- 20.00%
5. Contingencies	\$30,000.00	0	0%
6. Non-Refundable G.S.T. (3%)	\$21,383.46	10,564.18	- 49.40%
TOTAL	\$734,165.60	362,703.37	- 49.40%

Handwritten notes:
 Paid to date (March 28, 2001)
 A large right-facing curly bracket groups items 2, 3, 4, 5, and 6.

Estimated project costs incl. 3% G.S.T. as submitted on June 15, 1998 were \$797,566.00. The projected costs to complete this project are approximately 8% below budget amounts.

(ARTICLE FROM MD IMAGE)

UTILITIES DEPARTMENT

Update on La Crete Lift Station Contracted Work

Some questions have been raised pertaining the construction of the new main lift station and gravity sewer main lines for the hamlet of La Crete. In particular as to why some of the work is being redone.

In order to answer these questions it would be necessary to look at how the contract work is to be completed and inspected. The Municipal District hired an engineering firm to design, prepare blueprints including all specifications, tender the work, consult with the municipality as to which company that tendered for the work will be awarded, monitor work progress by surveying out the work to be done, ensuring that the contractor follows the contract documents, and recommend progress payments for the contractor to the municipality as work is completed.

The contractor is responsible to ensure that he follows the contract documents including all specifications.

When the municipality awarded the contract, a labour and materials bond and a performance bond each in the amount of 50% of the tender amount is held back as a method for security that should the contractor for any reason walk away from the project than the municipality has sufficient funding in place to finish the project.

In this case however that is not needed at this time. The contractor that is doing the work for the municipality made some errors in the augering across main street in La Crete and some of the sewer gravity mains after they were camera inspected failed. They in turn at their own expense have corrected the augering error by re-shooting the auger successfully and are also going to address the errors in the main gravity sewer mains, again all of the expenses are absorbed by the contractor.

The municipality has stopped making progress payments to the contractor until all of the existing work that was completed has been corrected to the satisfaction of the engineering firm and the municipality.

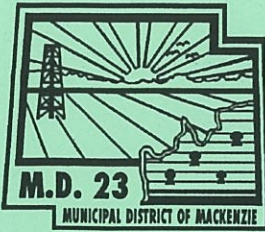
The contracting company is diligently working on completing this project, they have hired new qualified staff to ensure that the work will done be to the satisfaction of the municipality.

The municipality in the contract has a 1-year workmanship warranty (pipe-laying and lift station) and a 2-year trench settlement and road restoration warranty. We will be holding back a considerable amount of money for the warranty period.

Should you require further information or have additional questions please call Marco Braat at 927-3710.

Thank you for your patience in the matter of traffic obstruction and inconveniences that you may be experiencing due to the construction of this project

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, CAO
Title:	High Level and District Chamber of Commerce Delegation
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

The High Level and District Chamber of Commerce have requested to speak to Council at this meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The High Level and District Chamber of Commerce is asking for regional support to submit a joint bid for the 2004 Alberta Winter Games which is expected to have approximately 2,800 participants.

COSTS / SOURCE OF FUNDING:

Funding would be required in future budgets.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.





The High Level & District Chamber of Commerce
March 29, 2001

The Municipal District of Mackenzie No. 23
P.O. Box 640,
Fort Vermilion, Alberta TOH 1N0

Dear Eva,

The Province of Alberta has extended an invitation for communities throughout Alberta to bid for the 2004 Alberta Provincial Winter Games. To be held Thursday, February 19 to Sunday, February 22, 2004, these games generally include 22 - 25 events such as cross-country skiing, curling, figure skating, hockey (male and female), diving, wrestling, gymnastics, karate, bowling, and ringette.

On behalf of our region - *Rainbow Lake, Zama, Chateh, Meander River, Bushie River, Rocky Lane, Fort Vermilion, and High Level* - The High Level & District Chamber of Commerce would like to make a presentation to the Municipal District of Mackenzie No. 23 on April 3, 2001 regarding our region's interest in submitting a joint bid to host this event.

A "letter of intent to bid" to host these Games must be presented to the Province by April 30, 2001. That letter of intent must include a resolution of support from Municipal Council. While we realize the magnitude of the work involved, the legacy left behind would be even greater. We thank you for your consideration.

Sincerely,

Laurie Renauer,
Office Manager.

c.c. Duane Foster, Winter Games Steering Committee
c.c. file



AMENDMENTS TO LAND-USE BYLAW IN MD 23 SINCE JULY 2000

No.	Bylaw Number	Date of 3 rd. Reading	Rezoned From	Rezoned To	Location #	Map Location
1	215	July/2000 D ⁱ	A1	RC	NW-29-106-15 W5M	NW of the Hamlet of La Crete
2	216	July/2000	A2	HP	NW-04-106-15-W5M	Hamlet of La Crete
3	217	July/2000	HR1	HC2	-	Hamlet of La Crete
4	218	July/2000	to allow Mobile Homes in HCR		As stated in the MD No. 23 Land Use Bylaw	
5	221	August/2000 D	A1	RC	NW-29-106-15-W5M	NW of the Hamlet of La Crete
6	222	September/2000	A1	HP	SE-23-104-15-W5M	South of Buffalo Head Prairie
7	224	October/2000	A1	RC	NW-32-109-17-W5M	East of the Town of High Level
8	226	September/2000	to allow automobile sales in HD			
9	228	November/2000 D	A1	RC	NE-17106-15-W5M	NW of the Hamlet of La Crete
10	229	November/2000 D	A1	RC	NW 32-105-15-W5M	SW of the Hamlet of La Crete
11	230	November/2000 T ⁱⁱ	A1	RC	SW 28-110-19-W5M	North of the Town of High Level
12	232	November/2000 T	A1	RC	NW 28-110-19-W5M	North of the Town of High Level
13	234	December/2000	A1	REC	SE-32-110-19 W5M	North of the Town of High Level
14	235	December/2000	A1	RC	NE 22-105-14-W5M	Hamlet of La Crete
15	236	January/2001	A2	HR1	SW 09-106-15-W5M	Hamlet of La Crete
16	238	Needs approval from A1 ⁱⁱⁱ	A1	HD	NW 19-109-19-W5M	South of the Town of High Level
17	239	January/2001	A1	HD	NW 23-107-14-W5M	NE of La Crete

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AMENDMENTS TO LAND-USE BYLAW IN MD 23 SINCE JULY 2000

No.	Bylaw Number	Date of 3 rd. Reading	Rezoned From	Rezoned To	Location #	Map Location
18	242 in February/2001	go to Council	HCRT	HR1	Plan 1878TR Lot B	Hamlet of La Crete
19	243	March /April	A1	RC	SW ¼ Sec. 3-110-18-W5M	East of High Level
20	244	March/April	A1	RC	SE & SW 24-104-16-W5M	SW of La Crete
21	246	March/April	General amendment/new definition of "Owner-Operator Mobile Business" and HCR District to add as discretionary use			
22	247	April	HR1A	HR1	Lots 16, 17, and 18, Block 21, Plan No. 992-0049	Hamlet of La Crete
23	248	April	HR1	HP	Lot 24, Block 11, Plan No. 7822018	Hamlet of Fort Vermilion

[†] D: Denied
[‡] T: Tabled
[¶] AI: Alberta Infrastructure

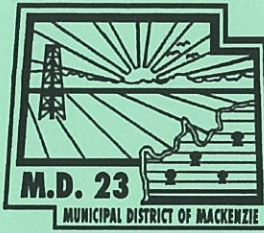


**AMENDMENTS TO LAND-USE BYLAW IN MD No. 23
SINCE JULY 2000
Specific Work (■) Undertaken by the MMSA**

Bylaw Number	Public Notice	Bylaw/ Amendment	Schedule	Comments / Report	Other
215	■		■		
216	■	■	■	■	
217	■		■	■	
218	■	■		■	
221		■	■	■	
222	■	■	■	■	
224	■	■	■	■	
226	■	■		■	
228	■	■	■		CLI MAP
229	■	■	■	■	CLI MAP
230	■	■	■	■	CLI MAP
232	■		■	■	CLI MAP, AERIAL MAP
234	■	■	■	■	CLI MAP, LOCATION MAP
235	■	■	■	■	CLI MAP
236	■	■	■	■	SITE LOCATION MAP
238	■	■	■	■	CLI MAP, LOCATION MAP
239	■	■	■	■	
242	■	■	■	■	
243	■	■	■	■	CLI MAP, LOCATION MAP
244	■	■	■	■	CLI MAP, LOCATION MAP
246	■	■		■	
247	■	■	■	■	
248	■	■	■	■	



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Operational Services
Title:	Zama Access Phase I (constructed in 1997)
Agenda Item No:	4 a)

BACKGROUND / PROPOSAL:

In mid-summer of 2000 Council asked that documents be reviewed regarding the reconstruction of Phase I of the Zama Access Road in 1997 and 1998.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Alberta Infrastructure was asked to provide relevant documents regarding this issue. Very little documentation was provided. Helen Tetah-Wayhoe indicated that this was all of the relevant documentation that they had. A review of documents available from Municipal District of Mackenzie No. 23 files shows no documentation indicating that there was no disagreement between MD 23 and Alberta Infrastructure regarding the design criteria for this project. The project was supervised by UMA Engineering Ltd. who reported to Municipal District of Mackenzie No. 23 staff. Apparently a final inspection of this project was conducted and the project was eventually accepted.

Because the results of the first construction on this project was not satisfactory, Alberta Infrastructure was requested to assist in resolving the problem. The first proposal was to do remedial work in the worst sections. After further review and representations by Torchinsky Engineering Services Ltd. Alberta Infrastructure agreed to a general reconstruction of the project. Alberta Infrastructure agreed to pay 75% of this reconstruction. The gradeline was raised a significant amount. The roadway was completed last fall. Early indications are that it was satisfactorily constructed.

There appears to be no documentation available that directly implicates either Alberta Infrastructure or UMA Engineering Ltd. with regards to added costs for the reconstruction of this road so soon after the first construction was completed. Verbal indications from various sources implicate all sorts of persons and corporate entities as being responsible for the additional costs associated with the reconstruction of this project. Hard copy does not seem to exist which could fix the blame on any particular individual or firm. Total costs of the second

Review:

Dept.

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project were significantly less than originally estimated. This resulted in lower costs to the Municipal District of Mackenzie No. 23 as well.

COSTS / SOURCE OF FUNDING

N/A

RECOMMENDED ACTION (by originator):

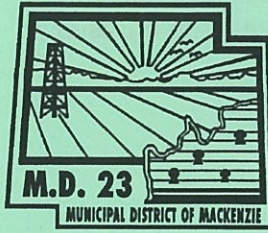
Council consider the information and provide Administration with direction on this matter.

Review:

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C.A.O.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Operational Services
Title:	Access to SW 11-105 -16-W5M (Bill & Cindy Harder)
Agenda Item No:	4 b)

BACKGROUND / PROPOSAL:

Bill and Cindy Harder are the owners of the deeded land in 11-105-16-W5M (SE 11, LSD 3, 6 and 11). They are also the holders of a farm development lease which includes NW 2-105-16-W5M, the east ½ of SW 11-105-16-W5M and LSD 12 in NW 12-105-16W5M. All of these lands are currently operated as a single land unit. The lands are all accessed from the West La Crete Road which is on the east boundary of SE 11-105-16-W5M. The attached diagram more clearly shows the lands outlined above. The parcel in the east ½ of SW 11-105-16-W5M and the parcel in LSD 11 in NW11-105-16-W5M have a title which is separate from the remaining portions of their respective quarter sections. As well, they have no physical or legal access to them. Alberta Public Lands has indicated that the Farm Development Lease lands (approximately 239.5 acres) will be treated as a single unit.

The Harders are selling their interest in all of the above lands at an auction sale on April 7, 2001. They realize that there are concerns regarding access to the "land locked" parcels. They have already instructed their lawyer to place a caveat on the properties indicating that a 30-metre wide road easement, or dedication, will be taken out of the most northerly portions of the deeded portions of SE and SW 11-106-16-W5M. This road dedication will provide legal access to all parcels now held by the Harders. It should be noted that the Harders are not asking for compensation for the land being dedicated for road purposes (about 9 acres).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Provision of access to the separate parcels will eliminate future access problems to these land locked parcels. The seller had the option of selling the parcels as is (without the provision of an access to them). The MD could theoretically deny development permits based on the fact that there is no access to some of the lands. Provision of the access also allows Alberta Public Lands some latitude in how they deal with the Farm Development Lease lands.

Review:

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C.A.O.

COSTS / SOURCE OF FUNDING

No additional costs are being incurred to effect this transaction as no land is being purchased. Some minor costs will be incurred for the provision of a legal document to protect the rights of the Municipal District of Mackenzie No. 23 in this matter.

RECOMMENDED ACTION (by originator):

Council accept the submission on this matter as information.

Review:

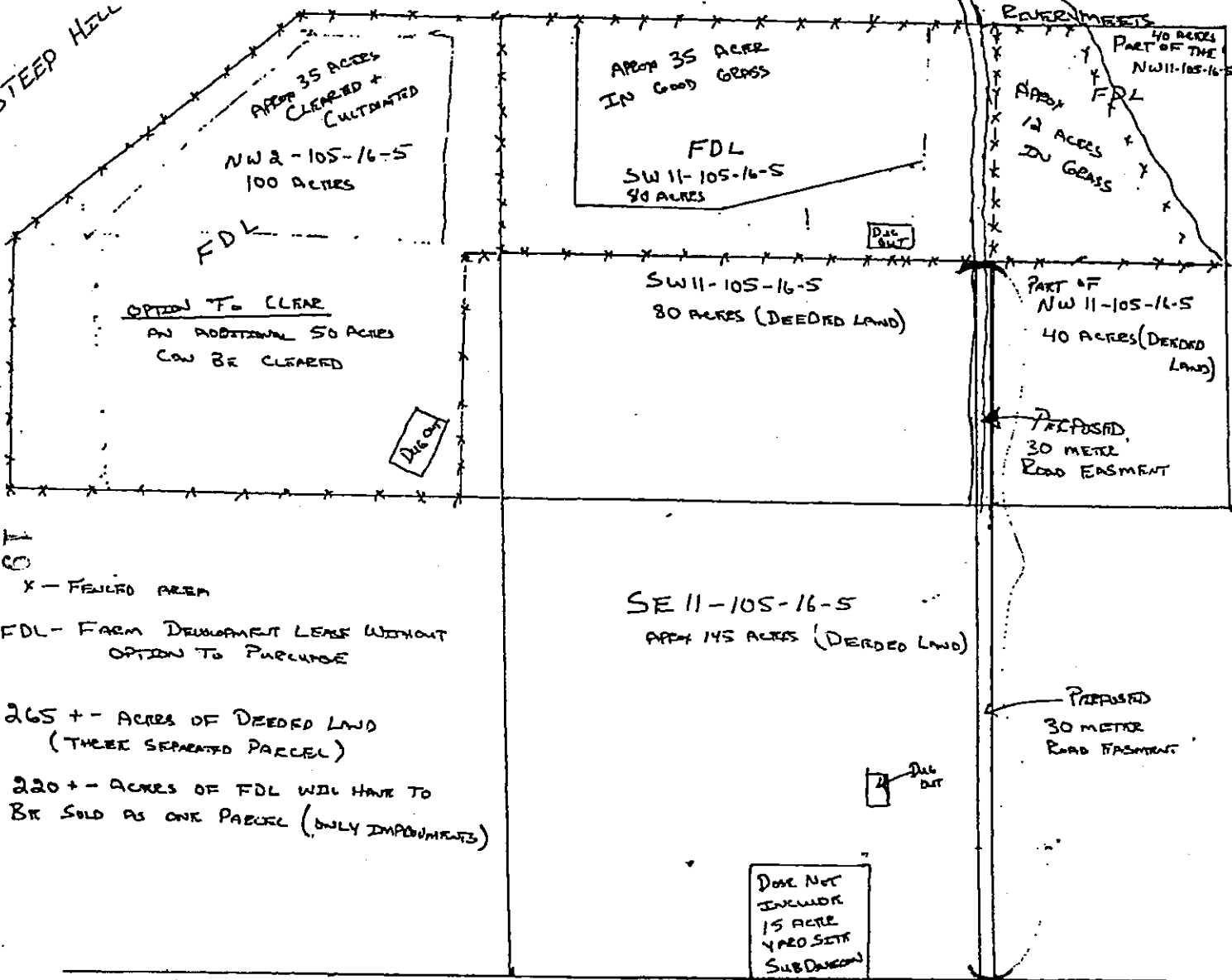
Dept.

C.A.O.

STEEP HILL CREEK

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TRAIL TO OUTLOOK WHERE THE
STEEP HILL CREEK AND THE PEACE
RIVERS MEET



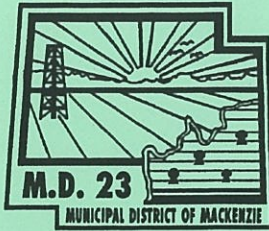
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 X - FENCED AREA
 FDL - FARM DEVELOPMENT LEASE WITHOUT
 OPTION TO PURCHASE
 265 +/- ACRES OF DEEDED LAND
 (THREE SEPARATED PARCELS)
 220 +/- ACRES OF FDL WILL HAVE TO
 BE SOLD AS ONE PARCEL (ONLY IMPROVEMENTS)

DO NOT
 INCLUDE
 15 ACRE
 YARD SITE
 SUBDIVISION





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Ivan Perich
Title:	Grader Cost Analysis
Agenda Item No:	4 c)

BACKGROUND / PROPOSAL:

Council requested a grader cost analysis during the budget process.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The cost analysis show that the most cost effective method of providing the service is for the M.D. of Mackenzie to own the graders.

COSTS / SOURCE OF FUNDING:


N/A

RECOMMENDED ACTION (by originator):

That motor grader MG 5 and MG 6 be replaced with funding to come from the equipment reserve capital.

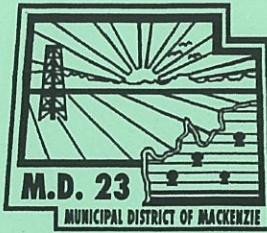
Review:

Dept.

C.A.O. 

MOTOR GRADER COST COMPARISON FOR 2000

UNITS	MG-5 FT. VERMILION	MG-6 LA CRETE	MG-7 BLUMENORT	MG-8 BUFFALO HEAD	MG-9 ROCKY LANE	MG-10 ZAMA CITY	CONTRACT GRADER TOMPKINS	CONTRACT GRADER HIGH LEVEL	CONTRACT GRADER ASSUMPTION
						254 AADT			238 AADT
GENERAL INFORMATION	GROSS COST	GROSS COST	GROSS COST	GROSS COST	GROSS COST	GROSS COST	GROSS COST	GROSS COST	GROSS COST
HOURS WORKED BY GRADER PER YEAR	1521.00	1433.00	1478.00	1423.00	1516.00	1059.00	1816.00	1709.00	706.00
LENGTH OF GRADER BEAT (MILES)	121.50	122.00	118.00	121.00	132.00	47.00	119.50	154.00	28.00
HOURS PER MILE PER YEAR	12.52	11.75	12.53	11.76	11.48	22.53	15.20	11.10	25.21
CAPITAL COSTS									
PURCHASE PRICE (INCLUDING INTEREST COSTS)	205000.00	205000.00	204370.00	220000.00	244709.00	315245.48			
LESS GUARANTEED BUY BACK (5 YEARS OR 7500 HOURS)	108000.00	108000.00	102300.00			138370.00			
LESS TRADE-IN VALUE (ESTIMATE PROVIDED BY WAJAX) (5 YEARS OR 7500 HOURS)				110000.00	122000.00				
TOTAL CAPITAL COST	97000.00	97000.00	102070.00	110000.00	122709.00	176875.48	0.00	0.00	0.00
CAPITAL COST PER HOUR	13.10	13.10	13.78	14.85	16.57	23.89	0.00	0.00	0.00
OPERATING COSTS / PER YEAR									
HOURS WORKED BY OPERATOR PER YEAR (INCLUDING SERVICING)	1521.00	1433.00	1478.00	1423.00	1516.00	1059.00			
INSURANCE (COST PER YEAR)	282.61	282.61	309.73	308.25	308.25	416.80			
SANDVIK 2000 SYSTEM (COST PER YEAR)									
CUTTING EDGES (BLADES / TIPS)(PER YEAR)	3100.00	3100.00	3100.00	3100.00	3100.00	3100.00			
COMMUNICATIONS PURCHASE	8182.98	7709.54	7951.64	7655.74	8156.08	5697.42	9770.08	9144.42	3798.28
COMMUNICATIONS RENTAL									
INTERNAL SHOP AND LABOUR COSTS (45.00 PER HR.)	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	0.00
CONTRACT REPAIRS AND MAINTENANCE	1090.80	1597.50	1248.75	360.00	776.25	3026.25			
POWER ALLOWANCE	644.32	793.03	1293.63	557.67	52.31	1233.07			
TOTAL OPERATING COSTS	300.00	300.00	300.00	300.00	300.00	300.00			
OPERATING COST PER HOUR	14200.71	14382.68	14803.75	12881.66	13292.89	14373.54	10370.08	9744.42	3798.28
	9.34	10.04	10.02	9.05	8.77	13.57	5.71	5.70	5.38
GENERAL SERVICE MAINTENANCE COSTS									
ENGINE OIL & FILTER (250 HRS.)									
TRANSMISSION OIL & FILTER (1000 HRS.)									
FINAL DRIVE OIL & FILTER (1000 HRS.)									
TANDEM OIL (1500 HRS.)									
HYDRAULIC OIL & FILTER (2000 HRS.)	1.57	1.57	1.57	1.57	1.57	1.57			
FUEL COST PER HOUR	13.15	13.15	13.15	13.15	13.15	14.33			
TIRE REPLACEMENT (3000 HRS.)	1.62	1.62	1.62	1.62	1.62	1.62			
GENERAL MAINTENANCE COST PER HOUR.	16.34	16.34	16.34	16.34	16.34	17.52	0.00	0.00	0.00
LABOUR COSTS PER HOUR									
WAGES INCLUDING BENEFITS/ISOLATION ALLOWANCE	27.72	27.72	27.72	27.72	27.72	32.04	70.00	80.00	76.32
<i>GST @ 3%</i>							<i>+5% 2.10</i>	<i>2.40</i>	
TOTAL GRADER COST PER HR.	66.50	67.20	67.86	67.97	69.40	87.02	75.71	85.70	81.70
TOTAL GRADER COST PER MILE	832.43	789.28	849.98	799.32	797.04	1960.70	1150.54	951.07	2060.01
TOTAL ANNUAL COSTS	\$101,139.94	\$96,291.90	\$100,297.08	\$96,717.46	\$105,209.64	\$92,152.80	\$137,490.08	\$146,464.42	\$57,680.20



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy PW012 – Gravel Supply
Agenda Item No:	4 d)

BACKGROUND / PROPOSAL:

Discussed at the committee of the whole meeting on March 20, 2001. It was the consensus of Council that all work, which would include the gravelling and regravelling be tendered on a pit by pit basis. This work would include the supply of gravel where applicable. Hauling gravel, placing gravel, loader operations, haul road maintenance, spreading gravel, and dust control operations would be the responsibility of the contractor.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The attached Policy PW012 – Gravel Supply has been drafted for Council's consideration.

COSTS / SOURCE OF FUNDING:

Roads Operating Budget

RECOMMENDED ACTION (by originator):

For discussion and referral to the regular council meeting agenda for decision.

Review:

Dept.

C.A.O.

Municipal District of Mackenzie No. 23

Title	Gravel Supply	Policy No.	PW012
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Legislation Reference	Municipal Government Act, Section 18
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Purpose

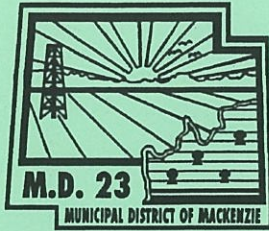
To specify terms of reference for gravel contracts on projects within the Municipal District of Mackenzie.

Policy Statement and Guidelines

1. Gravel contracts shall be tendered for both gravelling and regravelling on a pit-by-pit basis.
2. The Contractor shall be responsible for supplying gravel where the gravel is not being provided from M.D. of Mackenzie stockpiles. Contractors shall have the option of supplying gravel from other sources where it is beneficial to the municipality.
3. The Contractor shall be responsible for loading, hauling, placing and spreading gravel; haul road maintenance and repairs; and dust control operations.
4. Gravel type shall be as specified by M.D. of Mackenzie Administration for each contract.
5. Specific completion time lines shall be established for each contract.
6. Council approves the gravelling budget during the annual budgeting process.

	Date	Resolution Number
Approved		
Amended		
Amended		





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Alberta Infrastructure Client Satisfaction Survey
Agenda Item No:	4 e)

BACKGROUND / PROPOSAL:

Enclosed is the form sent out by G.P.C. Canada Research asking for a response to their questionnaire.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For discussion.

Review:

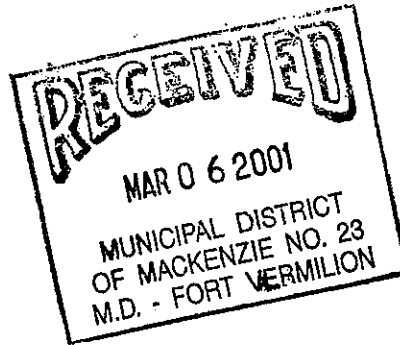
Dept.

C.A.O.



GPC Canada
Research

530 - 8th Avenue S.W. Tel 403 266 4710
Suite 1700 Fax 403 269 5346
Calgary AB T2P 3S8 www.gpcinternational.com
Canada



March 2001

Dear Clients of Alberta Infrastructure:

Re: Alberta Infrastructure Client Satisfaction Survey

GPC Canada is conducting a client satisfaction survey on behalf of Alberta Infrastructure. The Department will use the results of this survey to review and improve the quality of service it provides. GPC Canada will not provide the identity of the respondent to Alberta Infrastructure.

Please take a few minutes to either complete this survey yourself or delegate it to a more suitable colleague for reply. Your opinion or those of others in your organization is important to Alberta Infrastructure.

For questions or concerns about the survey, contact me directly:

Joanne O'Connell, GPC Canada at (403) 266-4710.

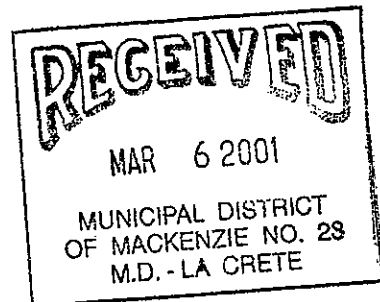
A self-addressed stamped envelope is enclosed for your convenience. It will direct your completed survey to GPC Canada for tabulation and reporting. Please return this questionnaire **within two weeks** of receipt to assist us in preparing a timely report.

Thank you for your cooperation.

Sincerely yours,

Joanne O'Connell
Senior Counsellor, Research
GPC Canada

:encl.





ALBERTA INFRASTRUCTURE Client Satisfaction Survey

Part I: About You

1. Please indicate the area(s) in which your operation has primary locations.

- | | | |
|---------------------------------------|---|---|
| <input type="checkbox"/> Calgary | <input type="checkbox"/> Grande Prairie | <input type="checkbox"/> Red Deer |
| <input type="checkbox"/> Edmonton | <input type="checkbox"/> Lethbridge | <input type="checkbox"/> Province-wide |
| <input type="checkbox"/> Ft. McMurray | <input type="checkbox"/> Medicine Hat | <input type="checkbox"/> Other (Please specify) |

2. Which of the following best describes the sector to which your organization belongs?

- | | |
|---|--|
| <input type="checkbox"/> Government (Federal, Provincial, Municipal) | <input type="checkbox"/> Building Maintenance |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Post-Secondary Institutions |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Engineering/Architectural consulting services |
| <input type="checkbox"/> Health | <input type="checkbox"/> First Nation/Métis |
| <input type="checkbox"/> School and School Boards (K-12) | <input type="checkbox"/> Driver Services (training, examination) |
| <input checked="" type="checkbox"/> Construction (roads and buildings) | <input type="checkbox"/> Other (Please specify) |
| <input type="checkbox"/> Commercial carriers and related services (bus, truck, air) | |

Part II: Satisfaction with Services

The following questions deal with 10 key services or programs of Alberta Infrastructure. Using the satisfaction scale below, check the number for each question that indicates your level of satisfaction. Please answer only those areas that pertain to your business/organization. This survey relates only to services provided directly by Alberta Infrastructure.

Satisfaction Scale					
1	2	3	4	5	6
Very Unsatisfied	Unsatisfied	Somewhat Unsatisfied	Somewhat Satisfied	Satisfied	Very Satisfied

If the question does not pertain to you, check off N/A (Not Applicable)

1. Management of Provincial Highway Network

(Including advice and communication on standards, highway and bridge design, construction tender issuance, management of construction contracts, land management, summer and winter maintenance of roads, and highway signage.)

N/A

<i>"How satisfied are you with..."</i>	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Management of Municipal Grant Programs

(Including administration of grant applications and payments, and clarification of policy and eligibility criteria.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Design and Construction of Water Management Facilities

(Including the design and construction of new water management facilities [dams, canals, reservoirs] and rehabilitation of existing non-municipal water management facilities.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Traffic Safety Programs

(Including "Think and Drive" initiatives with respect to impaired driving, snowmobile safety, etc., child safety programs such as "Walk the Talk", school bus safety and car seat safety, traffic safety information publications, and Web site content.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Monitoring and Licensing of Driver Training/ Examination Operations

(Including examination and training of applicants for driver examiner positions, examination of driving instructors, administration of licences, monitoring of driver examiners and driving schools, and investigation of public complaints.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Monitoring and Licensing of Drivers (Commercial and Non-Commercial)

(Including policy input to standards and regulations, Driver Records administration, and Driver Control Board operations.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Regulation of Commercial Vehicles and Carrier Operations

(Including policy input to standards and regulations, implementation of national Safety Code standards, Motor Transport Board operations, issuance of permits, vehicle inspections, dangerous goods monitoring and permits, management of pro-rate services, monitoring of carrier performance [safety, adherence to regulations], and monitoring carrier insurance.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Services to Supported (Third-Party) Building Infrastructure

(Including health care facilities, schools, post-secondary institutions, seniors' lodges, long-term capital planning in conjunction with partners, overseeing design and construction of approved projects, development and maintenance of technical and building standards, and site development.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Services to Government-Owned and Leased Properties

(Including long-term capital planning, accommodation planning, site development, building maintenance, technical standards, real estate services, and evaluation and project implementation related to government offices, correctional centres, courthouses, and research facilities.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Supply Management Services

(Including central government procurement, explanation and interpretation of the Agreement on Internal Trade [Procurement Chapter 5 and MASH Annex], province-wide courier services, and disposal of surplus materials.)

N/A

"How satisfied are you with..."

	1	2	3	4	5	6	N/A
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part III: Priority of Services

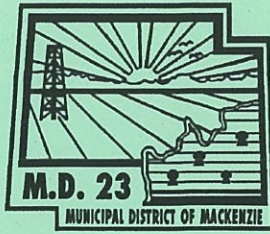
To help us assess the value of our services, we need to know which aspects of our services are most important to your business when dealing with Alberta Infrastructure. Please rank the aspects of our services below in order of importance from 1 to 7, where 1 = most important and 7 = least important.

- Clarity of written materials
 Ease of access to services
 Timeliness of service delivery
 Courtesy of staff
 Ease of access to information
 Consistency of services
 Proficiency of staff

Part IV: Comments

Please use the space provided for any comments or suggestions that you may have about Alberta Infrastructure's services (feel free to attach an additional page, if required).

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Policy ADM018 – Insurance Coverage for Not for Profit Organizations - Amendment
Agenda Item No:	10 a)

BACKGROUND / PROPOSAL:

On December 19, 2000, Council adopted Policy ADM018 regarding insurance coverage for not for profit organizations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

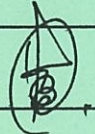
As a result of discussions during the Risk Management Workshop on February 23, 2001, I recommend that an amendment be made to the policy to provide for instances when alcohol is used at M.D. of Mackenzie insured facilities. Secondly, only one organization covered under the M.D. of Mackenzie additional named insured attended the Risk Management Workshop. Since the M.D. is paying for the insurance and there have been problems in the past with organizations handling incidents incorrectly, I recommend that they be required to attend at least one Risk Management Workshop annually. The policy has also undergone some administrative changes to make it more understandable.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

For discussion and referral to the regular council meeting agenda for decision.

Review:	Dept.	C.A.O. 
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Municipal District of Mackenzie No. 23

Title	Insurance Coverage for Not for Profit Organizations	Policy No:	ADM018
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Legislation Reference	Municipal Government Act Section 5b)
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Purpose To establish procedures and standards for "Not for Profit" organizations to request insurance for premises and volunteers through the M.D. of Mackenzie's insurance company at the Municipal Government rate.

Policy Statement and Guidelines

1. The "Not for Profit" organization must be based within the boundaries of the M.D. of Mackenzie.
2. The "Not for Profit" organization must be registered in the Province of Alberta as a society or association under the Societies Act and a copy of the registration must be provided to the M.D. of Mackenzie.
3. If a "Not for Profit" organization is registered with the federal government, a copy of the registration documents must be provided to the M.D. Mackenzie.
4. The M.D. of Mackenzie shall provide insurance to "Not for Profit" organizations on a cost recovery basis only.
5. At least one member of each "Not for Profit" organization insured through the M.D. of Mackenzie must send a minimum of one representative annually to a Risk Management Workshop sponsored by the municipality. Those organizations not represented at the Risk Management Workshop will be suspended from insurance coverage.
6. When liquor is being served on property insured through the M.D. of Mackenzie, the "Not for Profit" organization must ensure that the user group provide proof of liability insurance.
7. Where the user group is unable to provide proof of liability insurance the "Not for Profit" organization must have the user complete a five-part certificate at the time the rental agreement is signed. The user shall be issued the original certificate and copies shall be provided to the M.D. of Mackenzie, the "Not for Profit" organization, and two (2) copies to Jubilee Insurance Agencies Ltd.
8. User group insurance is not required by:
 - Sporting or other organizations which are covered under a provincial or local insurance policy; and

- Organizations who are additional named insurers under the M.D. of Mackenzie insurance policy.
9. The M.D. of Mackenzie shall make the following types of insurance available to "Not for Profit" organizations upon written request:
- Bond and Crime Insurance Policy 54786;
 - Comprehensive General Liability Insurance Policy 71600; and
 - General Property Insurance Policy RSLE 1851.
10. Facility users may obtain a separate User Group Insurance policy through the M.D. of Mackenzie at the specified rate for events. This certificate may be obtained at the time the rental agreement is signed.
11. The M.D. of Mackenzie shall provide Volunteer Insurance to members serving on M.D. of Mackenzie Boards under the following Volunteer Plan "B" Policy 100000756, at no cost to the members:
- Principal sum: \$50,000.00
 - Weekly Accident Indemnity: \$200.00
 - Accident Reimburse Benefits: \$1,000.00
 - Aggregate Limit \$500,000.00 per accident or occurrence.

	Date	Resolution Number
Approved	December 19, 2000	00-770
Amended		
Amended		

Municipal District of Mackenzie No. 23

Title	Insurance Coverage for Not for Profit Organizations	Policy No:	ADM 018
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Legislation Reference	Municipal Government Act, Section 5(b)
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Purpose

To establish procedures and standards for "Not for Profit" organizations to request insurance for premises and volunteers through the M.D. of Mackenzie's insurance company at the Municipal Government rate.

Policy Statement and Guidelines

1. "Not for Profit" organizations must be based within the boundaries of the Municipal District of Mackenzie.
2. "Not for Profit" organizations must be registered in the Province of Alberta under the Societies Act as a society or association.
3. A copy of the "Not for Profit" organizations' registration under the Societies Act must be provided to the M.D. of Mackenzie.
4. If a "Not for Profit" organization is registered with the federal government, a copy of the registration documents must be provided to the M.D. of Mackenzie.
5. Bond and Crime insurance shall be made available to "Not for Profit" organizations upon written request.
6. Comprehensive General Liability Insurance through Policy 71600 shall be provided to "Not for Profit" organizations upon written request.
7. General Property Insurance shall be provided to "Not for Profit" organizations upon written request.
8. All insurance shall be provided on a cost recovery basis only.
9. Volunteer Insurance shall be covered by the M.D. of Mackenzie under Volunteer Plan "B" Policy 100000756.

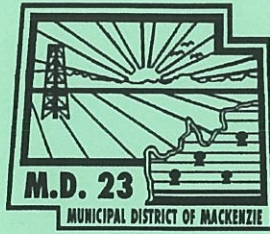
(Principal Sum	Weekly Accident Indemnity	Accident Reimburse Benefits
\$50,000.00	\$200.00	\$1,000.00

Aggregate Limit \$500,000.00 per accident or occurrence.
Flat fee \$100.00 annual intended first 15 – 30 volunteers but 20 should be the average.)

10. Volunteer insurance under Volunteer Plan "B" Policy 100000756 shall apply only to those serving on MD Boards at no cost to them.

	Date	Resolution Number
Approved	Dec 19/00	00-770
Amended		
Amended		

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Returning Officer for Municipal Elections
Agenda Item No:	10 b)

BACKGROUND / PROPOSAL:

Municipal Elections are coming up on October 15, 2001. There are a couple of options regarding the appointment of a returning officer for the municipal elections: the M.D. can either hire an outside person or appoint a member of the staff as returning officer.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

By contracting out we would reduce the amount of work that needs to be done by our staff and would ensure that staff is not put into a compromising situation in the event that the election is challenged in any way. If Council decides to go this route we would need to advertise soon and the M.D. would need to ensure the person receives proper training.

Past practice in the M.D. has been to appoint a staff member as returning officer. We have never run into any difficulties in this regard.

COSTS / SOURCE OF FUNDING:

A contractor would cost approximately \$2,000 plus additional costs for the deputy returning officers manning seven polling stations from 10:00 a.m. to 8:00 p.m. as well as traveling time and additional time to count ballots. The returning officer would require training, which would consist of a trip to either Peace River or Grande Prairie.

If a staff member were appointed most of the work would be done during regular working hours with some overtime. M.D. staff would man the polling stations as deputy returning officers and would need to be paid overtime for that portion of election day that exceeds their normal working hours. The returning officer would require the same training as a contractor would.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.



**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, April 3, 2001
1:00 p.m.**

**Seminar Room, Fort Vermilion School Division Central Office
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
1:00 p.m.
- AGENDA:** 2. a) Items to Add or Delete from the Agenda *Page 1*
1:00 to 1:03 p.m.
b) Adoption of the Agenda *Page 1*
1:03 to 1:05 p.m.
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the March 20, 2001 *Page 9*
Committee of the Whole Meeting
1:05 to 1:10 p.m.
b) Minutes of the March 20, 2001 *Page 17*
Regular Council Meeting
1:10 to 1:15 p.m.
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a) *Page*
b) *Page*
- PUBLIC HEARINGS:** 5. a) Bylaw 238/00 – Land Use Bylaw Amendment *Page 35*
Agricultural District 1 to Highway Development District
Pt. NW 19-109-19-W5M
1:15 – 1:30 p.m.



DELEGATIONS: 6. a) John Engleder – Alberta Infrastructure **Page 33**
1:30 – 1:45 p.m.

b) **Page**

c) **Page**

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports **Page**
1:45 to 1:55 p.m.

b) CAO Report **Page**
1:55 to 2:00 p.m.

c) **Page**

d) **Page**

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) Bylaw 238/00 – Land Use Bylaw Amendment **Page 35**
Agricultural District 1 to Highway Development District
Pt. NW 19-109-19-W5M
2:00 to 2:05 p.m.

b) Bylaw 247/01 – Land Use Bylaw Amendment **Page 53**
Lots 16 – 18, Block 21, Plan 992-0049, La Crete
Hamlet Residential District 1A (HR1A) to
Hamlet Residential District (HR1)
2:05 to 2:10 p.m.

c) La Crete Seniors Inn Society **Page 61**
2001 Grant Request
2:10 to 2:15 p.m.

d) **6** **Page**

e) **Page**

f) **Page**



PROTECTIVE SERVICES:

- 9. a) Page
- b) Page

AGRICULTURAL SERVICES:

- 10. a) Page
- b) Page

CORPORATE SERVICES:

- 11. a) First Nations Task Force/ Member Advisory Committee on First Nations Issues
2:15 to 2:20 p.m. Page 67
- b) AUMA Resolution – Provincial Funding for Regional Sports Centres
2:20 to 2:25 p.m. Page 69
- c) Travel Alberta Tourism Industry Marketing Workshop
2:25 to 2:30 p.m. Page 75
- d) High Level + District Chamber
Alberta Winter Games 2004 Page
- e) 10a Page
- f) 10b Page
- g) 10c

OPERATIONAL SERVICES:

- 12. a) 4d Page
- b) 4e Page
- c) 4f Page
- d) Page
- e) Page



ON CAMERA
SESSION:

- 13. a) *8a mou*
- b)

Page

Page

- ADJOURNMENT: 14. a) Adjournment
2:30 p.m.



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the March 20, 2001 Committee of the Whole Meeting
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, March 20, 2001 Committee of the Whole meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That Council adopt the minutes of the March 20, 2001 Committee of the Whole meeting, as presented.

Review: *ES*

Dept. Administration

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE**

**Council Chambers, Provincial Building
High Level, Alberta**

Tuesday, March 20, 2001

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
John W. Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

Betty Bateman	Councillor
Joe Peters	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning & Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Public Works

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the Committee of the Whole meeting to order at 4:07 p.m.

**ADOPTION OF
AGENDA:**

2. a) Adoption of Agenda

The following item was deleted from the agenda:

9b) Bylaw 246/01 – Land Use Bylaw Amendment

The following items were added to the agenda:

3a) Sergeant, RCMP Detachment in High Level

- 5b) Rocky Lane River Road
- 6a) Lift Station and Water and Sewer Line in La Crete
- 6b) Heated Pads at the Water Treatment Plants
- 5c) Grader Report

MOTION 01-139 **MOVED** by Councillor Wieler

That the agenda be adopted as amended.

CARRIED

DELEGATIONS: 3. a) **Sergeant, RCMP Detachment in High Level**

Reeve Neufeld welcomed Sergeant Peter Sherstan from the High Level RCMP detachment to the meeting at 4:10 p.m.

Sergeant Sherstan made a power point presentation regarding 2000 crime statistics and the National Resource Task Force, comparing the Town of High Level and the M.D. of Mackenzie with statistics from the rest of the nation. The Sergeant also touched on the various levels of service that can be offered.

Reeve Neufeld thanked Sergeant Sherstan who then left the Council table at 4:24 p.m.

PROTECTIVE

SERVICES:

(Councillor Bateman)

4. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Newman.

TRANSPORTATION

SERVICES:

(Councillor Newman)

5. a) **Gravel Haul Policy**

Ivan Perich made a presentation on gravel haul comparing contracting out with day labour. Discussion followed and Council provided general direction for Administration to draft a policy to bid out gravel haul as

small contracts including graders, water trucks and timelines, for Council to consider.

5. b) **Rocky Lane River Road**

Administration check cost estimates for straightening out the Rocky Lane River Road and possibly amending the contract.

5. c) **Grader Report**

Council asked when the grader report will be brought to the Council table. Harvey Prockiw answered that the report is being prepared and will probably be brought back to the next Council meeting.

Councillor Newman turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Rosenberger.

**UTILITY
SERVICES:**
(Councillor Rosenberger)

6. a) **Lift Station and Water and Sewer Line in La Crete**

Ivan Perich reported that the water and sewer line for the new lift station in La Crete is being dug up at no cost to the M.D. because the work of the contractor was unsatisfactory. The M.D. has withheld a quarter of a million dollars until the contract work is completed to satisfaction. The M.D. is not paying for any of the work that is being re-done, the contractor is paying both the engineering and backfilling. The engineer will be invited to attend a meeting to answer Council's questions.

6. b) **Heated Pads at the Water Treatment Plants**

Council asked to revisit the heated pads at the water treatment plants.

Councillor Rosenberger turned the Chair back to Reeve Neufeld.

Reeve Neufeld recessed the meeting at 5:36 p.m.

Reeve Neufeld reconvened the meeting at 5:44 p.m.

RECREATION AND

TOURISM: 7. a)

(Councillor Sarapuk)

There were no items under this heading.

COMMUNITY

SUPPORT

SERVICES: 8. a)

(Councillor Sarapuk)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Wieler.

PLANNING AND

DEVELOPMENT: 9. a)

(Councillor Wieler)

MMSA Services Performed

A delegation from the Mackenzie Municipal Services Agency is planning to visit La Crete to introduce their new Planner, Andrew Chan. Issues to discuss at this meeting will include reviewing and streamlining the M.D. Land Use Bylaw, Municipal Plan and other Statutory Plans, including the Hamlet of La Crete Community Development Plan.

9. b)

This item was deleted from the agenda.

9. c) **Alberta College of Paramedics – Information Package**

Council was presented with an information package regarding the Alberta College of Paramedics.

Councillor Wieler turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Thiessen.

**AGRICULTURAL
SERVICES:**

(Councillor Thiessen)

10. a) Report from Agricultural Fieldman

Chris Kelland presented the Agricultural Fieldman report.

Councillor Thiessen turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Kulscar.

**ADMINISTRATIVE,
COUNCIL,**

PERSONNEL:
(Councillor Kulscar)

11. a) Policy ADM026 – Signing Authority for Reeve and Councillor Expense Claims and Honorariums

Council discussed the proposed amendment to Policy ADM026 – Signing Authority for Reeve and Councillor Expense Claims and Honorariums, and referred this item to the regular Council meeting agenda for decision.

11. b) Policy ADM022 – Two-Thirds Majority Vote

Council discussed the proposed amendment to Policy ADM022 – Two-Thirds Majority Vote, and referred this item to the regular Council meeting agenda for decision.

Councillor Kulscar turned the Chair back to Reeve Neufeld.

ADJOURNMENT: 12. a) Adjourn Committee of the Whole Meeting

MOTION 01- 140 MOVED by Councillor Thiessen

That the Committee of the Whole meeting be adjourned at 6:06 p.m.

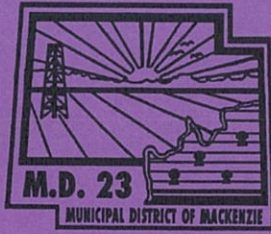
CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the March 20, 2001 Regular Council Meeting
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:



Attached are the minutes of the Tuesday, March 20, 2001 regular Council meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That the minutes of the March 20, 2001 regular Council meeting be adopted as presented.

Review: 	Dept. <i>Administration</i>	C.A.O. 
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Council Chambers, Provincial Building
High Level, Alberta**

Tuesday, March 20, 2001

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
John W. Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor (entered at 8:02 p.m.)
Walter Sarapuk	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

Betty Bateman	Councillor
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ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Bill Landiuk	Director of corporate Services
Ivan Perich	Director of Public Works
Paul Driedger	Director of Planning & Emergency Services

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:37 p.m.

AGENDA: 2. a) **Items to Add or Delete from the Agenda**

The following items were added to the agenda:

- 11h) Policy ADM026 – Signing Authority for Reeve and Councillor Expense Claims and Honorariums
- 11i) Policy ADM022 – Two-Thirds Majority Vote

2. b) Adoption of Agenda

MOTION 01-141 **MOVED** by Councillor Thiessen

That the agenda be adopted as amended.

CARRIED

ADOPTION OF
THE PREVIOUS
MINUTES:

3. a) Minutes of the March 6, 2001
Committee of the Whole Meeting

MOTION 01-142 **MOVED** by Councillor Wieler

That the minutes of the March 6, 2001 Committee of the Whole meeting be adopted as presented.

CARRIED

3. b) Minutes of the March 6, 2001
Regular Council Meeting

MOTION 01-143 **MOVED** by Councillor Thiessen

That the minutes of the March 6, 2001 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a)

There was some discussion regarding the development of the Footner Forest Management Plan from the Committee of the Whole minutes. There was some confusion regarding whether or not a Committee of

the Footner Forest Management Plan existed and if Council should have representation.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports

Councillors reported on Committees as follows:

Councillor Rosenberger reported no meetings.

Councillor Thiessen reported on the Student Citizenship Task Force meeting; a recommendation is in the agenda.

Councillor Wieler reported on the Student Citizenship Task Force, the Developer's Task Force and the La Crete Recreational Society whose main project is building an addition to the arena for dressing rooms.

Councillor Newman reported no meetings.

Councillor Driedger reported on the Student Citizenship Task Force.

Councillor Sarapuk reported on the Tolko Public Advisory Committee.

Councillor Kulscar reported on the Student Citizenship Task Force.

Reeve Neufeld reported on the Developers Task Force stating it was a positive meeting addressing situations before they flare up.

MOTION 01-144 MOVED by Councillor Wieler

That the Council Committee reports be accepted as presented.

CARRIED

7. b) CAO Report

Harvey Prockiw reported that Public Lands and Forestry will bring more information on the white/green zone land issues to Council. He reported on the Developers Task Force meetings as well as the Disaster Plan meeting with staff stating that the Plan will be completed over the next number of months. There is a contingency plan in place in case the river floods.

MOTION 01-145 MOVED by Councillor Thiessen

That the Chief Administrative Officer's report be accepted as presented.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

8. c) **Bylaw 246/01 – Land Use Bylaw Amendment
Hamlet-Country Residential District (HCR)**

MOTION 01-146 MOVED by Councillor Rosenberger

Bylaw 246/01
First Reading

That first reading be given to Bylaw 246/01 being a land use bylaw amendment to change the description of the Hamlet-Country Residential District to accommodate owner operator businesses.

CARRIED

**PUBLIC
HEARINGS:**

5. a) **Bylaw 242/01 – Land Use Bylaw Amendment
Hamlet Commercial-Residential Transitional District
"HCRT" to Hamlet Residential District 1 "HR- 1"**

Reeve Neufeld called the public hearing for Bylaw 242/01 to order at 7:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 242/01 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission including a power point presentation.

Reeve Neufeld asked if a submission was received from the Mackenzie Municipal Services Agency. Paul Driedger highlighted the Subdivision Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. A discussion ensued regarding how the proposed bylaw fits into the long-range plans and where future highway commercial lots can be created.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 242/01. There were no submissions received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 242/01. There was no indication that anyone present wished to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 242/01 at 7:24 p.m.

5. b) **Bylaw 243/01 – Land Use Bylaw Amendment
Agricultural District 1 “A-1”
to Rural Country Residential District “RC”
Pt. SW 3-110-18-W5M**

Reeve Neufeld called the public hearing for Bylaw 243/01 to order at 7:24 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 243/01 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission including a power point presentation.

Reeve Neufeld asked if a submission was received from the Mackenzie Municipal Services Agency. Paul Driedger highlighted the Subdivision Authority's submission.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 243/01. Bob Van Hook stated that the first subdivision out of this quarter section is mostly muskeg. The property in question is a bush quarter and is not likely to be farmed since no one will clear a bush quarter for agricultural use when

grain prices are as low as they are now. A residential property would bring in more assessment.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Administration pointed out that according to the M.D. Land Use Bylaw a home could already be built on this property without the subdivision since there is no house on the parcel in question. Council asked if a third house could be built on the quarter section if the subdivision is allowed. Administration answered that two houses are already allowed on the parcel in question. If the subdivision is approved an additional two houses would be allowed on the quarter section. The approval of this subdivision would ultimately allow a total of six houses on the quarter section since each parcel may contain two houses. Administration advised that in the past Council has not allowed a second subdivision on better agricultural land. Should Council approve this subdivision they will need to revisit the Land Use Bylaw.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 243/01. There were no submissions received.

Reeve Neufeld closed the public hearing for Bylaw 243/01 at 7:47 p.m.

Reeve Neufeld recessed the meeting at 7:47 p.m.

Reeve Neufeld reconvened the meeting at 7:50 p.m.

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) **Bylaw 242/01 – Land Use Bylaw Amendment
Hamlet Commercial-Residential Transitional District
“HCRT” to Hamlet Residential District 1 “HR- 1”**

MOTION 01-147
Bylaw 242/01
Second Reading

MOVED by Councillor Thiessen

That second reading be given to Bylaw 242/01 being a Land Use Bylaw amendment to rezone Plan 1878TR, Lot B, in the Hamlet of La Crete from Hamlet Commercial-Residential Transitional District “HCRT” to Hamlet Residential District 1 “HR- 1”.

CARRIED

MOTION 01-148
Bylaw 242/01
Third Reading

MOVED by Councillor Rosenberger

That third reading be given to Bylaw 242/01 being a Land Use Bylaw amendment to rezone Plan 1878TR, Lot B, in the Hamlet of La Crete from Hamlet Commercial-Residential Transitional District "HCRT" to Hamlet Residential District 1, "HR- 1".

CARRIED

8. b) **Bylaw 243/01 – Land Use Bylaw Amendment
Agricultural District 1 "A-1"
to Rural Country Residential District "RC"
Pt. SW 3-110-18-W5M**

MOTION 01-149
Bylaw 243/01
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 243/01 being a Land Use Bylaw amendment to rezone Pt. SW 3-110-18-W5M from Agricultural District 1 "A-1" to Rural Country Residential District "RC".

CARRIED

Councillor Peters entered the meeting at 8:02 p.m.

MOTION 01-150
Bylaw 243/01
Third Reading

MOVED by Councillor Rosenberger

That third reading be given to Bylaw 243/01 being a Land Use Bylaw amendment to rezone Pt. SW 3-110-18-W5M from Agricultural District 1 "A-1" to Rural Country Residential District "RC".

CARRIED with one abstention. Councillor Peters abstained from voting since he was not present at the public hearing.

8. d) **Bylaw 248/01 – Land Use Bylaw Amendment
Hamlet Residential District “HR 1” to Hamlet
Public/Institutional District “HP”**

MOTION 01-151
Bylaw 248/01
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 248/01 being a Land Use Bylaw amendment to rezone Lot 24, Block 11, Plan 782-2018 from Hamlet Residential District “HR 1” to Hamlet Public/Institutional District “HP”.

CARRIED

8. e) **Development Task Force Recommendations**

MOTION 01-152

MOVED by Councillor Peters

That the following Development Task Force recommendations be adopted and that administration proceed with amending the M.D. of Mackenzie legislation to incorporate the recommendations:

Taxation;

- c) Cancel municipal taxes for all vacant multi-lot subdivisions from years 6-10.
- d) Vacant spec buildings, commercial and residential – cancel municipal taxes for 1 year or until it sells, whichever comes first.

Municipal Reserve;

- c) The municipal reserve to stay at 10% assessed value of the subject property.

Offsite Levies;

- c) Increase the offsite levy from \$500/lot to \$1,000/lot.
- d) The offsite levy to be paid at the sale of the lot, or at the development permit stage, whichever comes first.

Developer's Agreement;

- a) Insurance – have the developer provide insurance in the amount of \$2,000,000.
- b) Security – the security to be left at 15% of the estimated construction costs.

CARRIED

8. f) La Crete Agricultural Society Grant Funding Request

MOTION 01-153 **MOVED** by Councillor Newman

That the request from the La Crete Agricultural Society in the amount of \$5,000 be tabled to the next budget period.

CARRIED

8. g) Director of Planning and Emergency Services Report

Paul Driedger gave a verbal report on his activities over the last month.

**PROTECTIVE
SERVICES:**

9. a)

There were no items under this heading.

**AGRICULTURAL
SERVICES:**

10. a)

There were no items under this heading.

**CORPORATE
SERVICES:**

11. a) Appointments to the Fish and Wildlife Committee

MOTION 01-154 **MOVED** by Councillor Wieler

That Jake J. Wolfe, Thompson and Larry Neufeld be appointed as members to the Fish and Wildlife Committee.

CARRIED

11. b) Community Lottery Board Appointments

MOTION 01-155 **MOVED** by Councillor Newman

That Councillor Kulscar be appointed to the Community Lottery Board nominating committee and that administration request the meeting date be changed.

CARRIED

11. c) Alberta School Board Association
Student Citizenship Survey

MOTION 01-156 **MOVED** by Councillor Kulscar

That the document prepared by the Student Citizenship Task Force be submitted to the Alberta School Board Association.

CARRIED

11. d) Reynolds Mirth Richards & Farmer
6th Annual Northern Municipal Law Seminar

MOTION 01-157 **MOVED** by Councillor Wieler

That the invitation to attend the Reynolds, Mirth, Richards & Farmer 6th Annual Northern Municipal Law Seminar on April 6th, 2001 in Peace River, be received as information.

CARRIED

11. e) Northern Lakes College – Open House 2001

MOTION 01-158 **MOVED** by Councillor Wieler

That the Reeve be authorized to attend the Northern Lakes College open house at the Fort Vermilion Campus on Wednesday March 21st, 2001.

CARRIED

11. f) Seniors Advisory Council for Alberta

MOTION 01-159 **MOVED** by Councillor Newman

That Council proclaim the week of June 3 - 9, 2001 as Senior Citizens Week 2001 in the M.D. of Mackenzie and urge all residents to join in celebrating seniors during that week.

CARRIED

11. g) Day of Mourning

MOTION 01-160 **MOVED** by Councillor Peters

That Council proclaim April 28, 2001 as Day of Mourning in the M.D. of Mackenzie in remembrance of those who have been killed or seriously injured in work-related accidents.

CARRIED

11. h) Policy ADM026 – Signing Authority for Reeve and Councillor Expense Claims and Honorariums

MOTION 01-161 **MOVED** by Councillor Kulscar

That Policy ADM026 – Signing Authority for Reeve and Councillor Expense Claims and Honorariums, be adopted as attached.

CARRIED

11. i) Policy ADM022 – Two Thirds Majority Vote

MOTION 01-162 **MOVED** by Councillor Thiessen

That Policy ADM022 – Two Thirds Majority Vote be adopted as attached.

CARRIED

Reeve Neufeld recessed the meeting at 9:19 p.m.

Reeve Neufeld reconvened the meeting at 9:27 p.m.

OPERATIONAL SERVICES:

12. a)

There were no items under this heading.

MOTION 01-163 **MOVED** by Councillor Kulscar

That Council go in camera at 9:27 p.m. to discuss issues under section 26 of the Freedom of Information and Protection of Privacy Act.

CARRIED

IN CAMERA SESSIONS:

13. a) Aon Reed Stenhouse Inc. – Loss Summary

MOTION 01-164 **MOVED** by Councillor Thiessen

That Council come out of camera at 9:37 p.m.

CARRIED

ADJOURNMENT: 11. a) **Adjournment**

MOTION 01-165 **MOVED** by Councillor Wieler

That the meeting be adjourned at 9:37 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Schedule 11
Motion 01-161
March 20, 2001
Council Mtg.

Municipal District of Mackenzie No. 23

Title	Signing Authority for Reeve and Councillor's Expense Claims and Honorariums	Policy No:	ADM026
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Legislation Reference	Municipal Government Act, Section 5 b)
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Purpose
To establish signing authority for the Reeve and Councillor's expense claims and honorariums.

Policy Statement and Guidelines

Council recognizes the need for verification of the Reeve and Councillor expense claims and honorariums.

1. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honourariums.
2. In the event that a discrepancy is noted on an expense or honorarium claim Administration shall forward the claim to the Reeve for approval.

	Date	Resolution Number
Approved	February 15, 2000	00-074
Amended	March 20, 2001	01-161
Amended		

Schedule B
Motion 01-162
March 20, 2001
Council Meeting

Municipal District of Mackenzie No. 23

Title	Two-Thirds Majority Vote	Policy No:	ADM022
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Legislation Reference	Municipal Government Act, Section 5 b)
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Purpose

To define the requirements of a two-thirds majority vote by Council due to the specialized municipality status.

Policy Statement and Guidelines

In view of the results of the plebiscite held on June 29, 2000 and the resulting Order in Council No. 54/201 establishing the M.D. of Mackenzie as a Specialized Municipality, Council recognizes the need to define the requirements of a two-thirds majority vote.

1. A **Council Procedural Bylaw** shall require that two-thirds of the Councillors present at the meeting vote in favour.
2. A **Bylaw for the Remuneration of Councillors** shall require that two-thirds of the Councillors present at the meeting vote in favour. A simple majority vote is required when authorizing Councillors to attend a seminar, convention, workshop or any other function that Councillors may attend or reimbursement for expenses.
3. All issues regarding **property tax** shall require that two-thirds of the Councillors present at the meeting vote in favour.
4. A **bylaw to change the number of Councillors, the boundaries of wards or the method of electing a Chief Elected Officer** shall require that two-thirds of the Councillors present at the meeting vote in favour. A simple majority vote is required when electing a Chief Elected Officer in the manner prescribed in the Council Procedural Bylaw.
5. The **appointment or termination of the Chief Administrative Officer** shall require that two-thirds of the Councillors present at the meeting vote in favour. Any direction given to the Chief Administrative Officer shall be done by a simple majority vote.
6. A **resolution for the adoption and amendment of the budget** shall require that two-thirds of the Councillors present at the meeting vote in favour.

7. Any other matter designated by the Council within its adopted Procedural Bylaw shall require that two-thirds of the Councillors present at the meeting vote in favour.

	Date	Resolution Number
Approved	March 20, 2001	01-162
Amended		
Amended		

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Ivan Perich, Director of Operations
Title:	Alberta Infrastructure Delegation
Agenda Item No:	6 a)

BACKGROUND / PROPOSAL:

At the March 6th meeting, Council requested a meeting with Alberta Infrastructure at the AAMD&C Convention, regarding various issues. Since the meeting in Edmonton did not materialize, John Engleder has agreed to attend the Council meeting as a delegation.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

John Engleder will discuss the following issues: ice bridge, Tompkins Landing west hill, Highways 88 and 58, the \$300,000 transition payment, La Crete loop and the Zama road.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.

**Municipal District of Mackenzie No. 23
Manager's Report
March 29, 2001**

M.D. Website: www.mdofmackenzie23.ab.ca

Dianne at the High Level office has been working diligently at improving this communications tool. The following are currently being integrated into the website:

- Minutes, policies and bylaws
- M.D. image issues
- Contact names and phone numbers for staff and council

If you have any suggestions please contact me personally.

Local Government Administration Association (LGAA)

As Past President I attended the annual general meeting in Red Deer. There were some good hands-on professional development sessions. As a result, a policy is currently being drafted on individual councillors obtaining casual legal advice for such items as conflict of interest. As well, we will have a pre-election handout for prospective candidates and a more comprehensive post-election councillor orientation session scheduled after this fall's municipal election.

2000 Yearend

The audit is now complete and we will soon present the audited financial statements, as well as a comprehensive review of the year 2000.

CAO Performance Appraisal

As I have been with the M.D. since April 17, 2000, my annual Performance Appraisal is now due. A decision needs to be made as to how in-depth this must be considering the last one was done a few months ago. An option to completing the entire process is to just review the goals.

Respectfully Submitted,

Harvey Prockiw, CAO



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 3, 2001
Originated By:	Planning and Emergency Services
Title:	PUBLIC HEARING Bylaw 238/ 00 - Land Use Bylaw Amendment Agricultural District 1 to Highway Development District Pt. NW 19-109-19-W5M
Agenda Item No:	5 a) 8 a)

BACKGROUND / PROPOSAL:

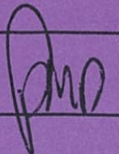
The Developer, High Level Construction, is requesting to re-zone Part of NW 19-110-19-W5 from an Agricultural District 1 "A1" to Highway Development District "HD" to accommodate the development of a "Truck Stop".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


The subject property borders the Town of High Level's boundary on the north end. It is divided by Highway 35 and the railway. The applicant is proposing to develop a "truck stop" on the north west corner of NW 19-110-19-W5 which is divided by the highway, the construction yard site and an airstrip that runs directly down the center of the land. The applicant has indicated that proposed uses would include a restaurant/coffee-shop, convenience store, and services station but no overnight accommodation is to be included.

A service road is indicated on the sketch plan although formal approval would have to first be secured from Alberta Infrastructure.

The subject site and adjacent Quarter Section are rated as primarily Class 3 (80%), Class 4 (20%) with limitations due to climate, and soil wetness. However, the site and surrounding Quarter Section are significantly fragmented by Highway 35 and Railink's Railway line as shown on the attached schedule.

Review: 

Dept. 

C.A.O. 

Following is the District "HD" as noted in our Land Use Bylaw.

Section 5.4.A HIGHWAY DEVELOPMENT DISTRICT "HD"

The general purpose of this district is to regulate development adjacent to primary and secondary highways. Development should be restricted to that which is required to serve the motoring public.

A. PERMITTED USES

- (1) Extensive agriculture and farm building.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (2) Automobile sales (Bylaw 226/00)
- (3) Bulk fuel sales.
- (4) Convenience store.
- (5) Highway maintenance yard.
- (6) Institutional and public use.
- (7) Motels, hotel.
- (8) Public use.
- (9) Recreation vehicle park.
- (10) Restaurant
- (11) Security suite.
- (12) Service station. (Bylaw 181/99)

C. MINIMUM LOT AREA

- (1) As required by Council.

D. MINIMUM FRONT YARD SETBACK

As specified by the transportation approving authority, but in no case less than 40.8 metres (134 feet) from the edge of the highway right of way.

E. MINIMUM SIDE YARD SETBACK OR REAR YARD

15.2 metres (50 feet) or as determined by the Development Officer.

F. ADDITIONAL REQUIREMENTS

The Development Officer may decide on such other requirements as are necessary having due regard to the nature of a proposed development and the purpose of this District.

Review:

Dept.

C.A.O.

Our Planning Agency, Mackenzie Municipal Services Agency also recommended the Bylaw not be passed until specific items were dealt with, such as:

- a. Comments and approval have been obtained from the Alberta Infrastructure Department.
- b. The applicant provides more details on the "truck stop" proposal, including a preliminary site plan and method of sewer and water servicing.
- c. Comments have been received from the Town of High Level, and
- d. The MD Council is satisfied that the general area - not just the subject site - is suitable for Highway Commercial development and that such development will not likely trigger an application for annexation from the Town of High Level.

COSTS / SOURCE OF FUNDING

Not applicable

RECOMMENDED ACTION (by originator):

That Council Table the 2nd & 3rd Reading of Bylaw 238/00 until all the information requested has been received by administration to prepare a report for Council in conjunction with the information brought forward at the Public Hearing.

Review:

Dept.

C.A.O.

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 238/00

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Will the Mackenzie Municipal Services Agency representative _____, please present their submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



BYLAW NO. 238/00

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a highway commercial development on certain lands within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the following:

Pt.NW 19-109-19-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Highway Development District "HD",

in accordance with attached Schedule "A".

2. The adoption of this bylaw is effective upon the date of the passing of the third and final reading of this resolution.

First Reading given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2000.

Bill Neufeld, Reeve

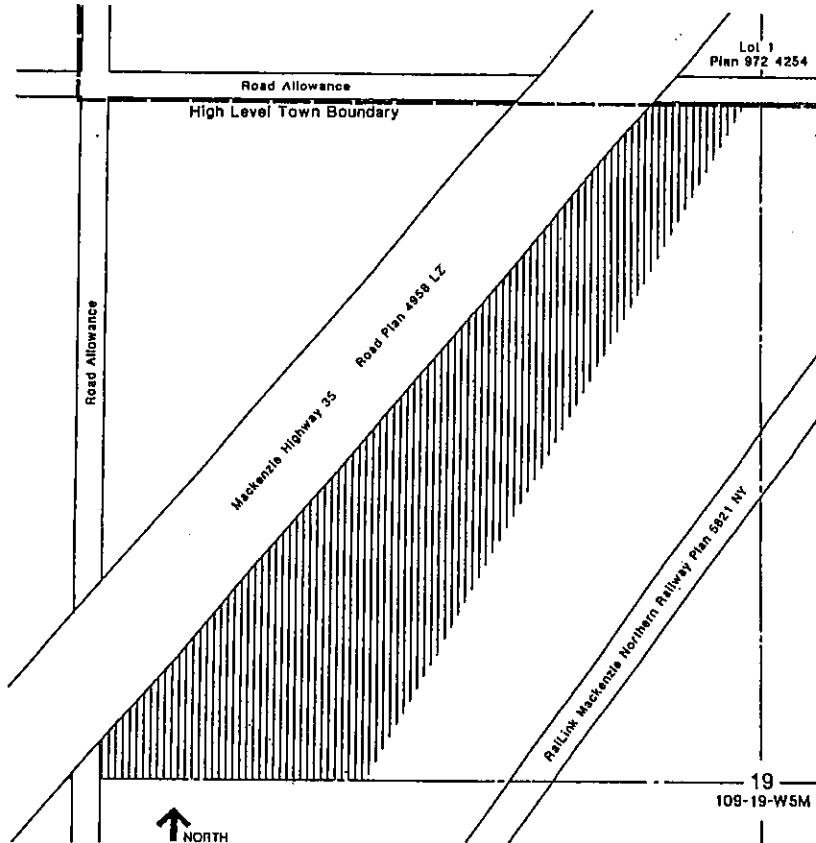
Eva Schmidt, Executive Assistant

SCHEDULE "A"

Bylaw No. 238/00

1. That the following property:

- (i) Pt. NW 19-109-19-W5M be amended from Agricultural District 1 "A 1" to Highway Development District "HD", as described below:



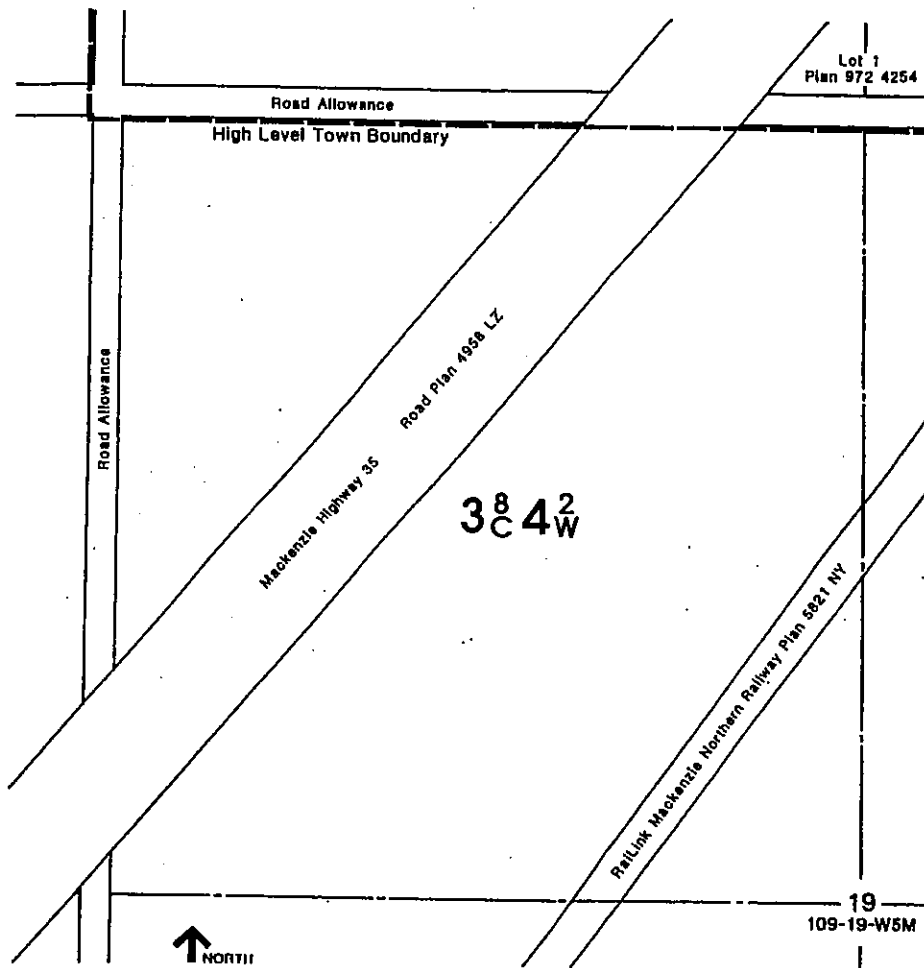
FROM: Agricultural District 1 "A1"
TO: Highway Development District "HD"

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2000.

Bylaw 238/00
 Land Location: NW 19-109-19-W5M



CLI – SOIL CAPABILITY FOR AGRICULTURE

Soil Class:

Sub Classes:

3 Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices, or both.

C: adverse climate

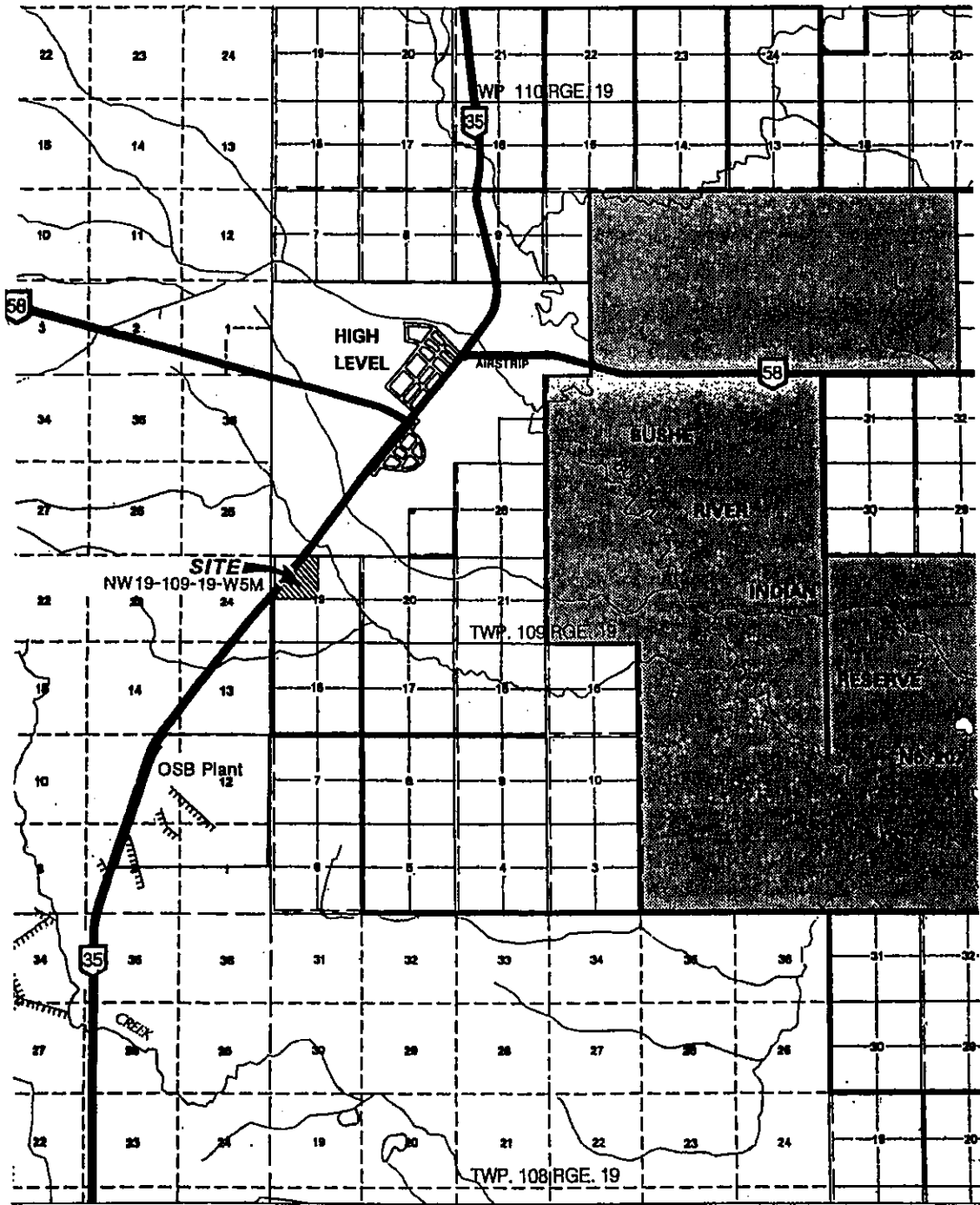
W: Excess water

4 Severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible.

8:2 Proportion of soil makeup

Source: CLI Mount Watt Map Sheet, Area 84 K

LOCATION MAP





LA CRETE, AB T0H 2H0

Att. Scott Skinner

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 238/00

NAME OF APPLICANT <u>HIGH LEVEL CONSTRUCTION INC</u>		
ADDRESS <u>Box 360</u>		
TOWN <u>HIGH LEVEL AB</u>		
POSTAL CODE <u>T0H 1Z0</u>	PHONE (RES.) <u>926-2200</u>	FOR FAX <u>6-4267</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR. <u>NW</u>	SEC. <u>79</u>	TWP. <u>709</u>	RANGE <u>79</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Agriculture TO: Highway Commercial

REASONS SUPPORTING PROPOSED AMENDMENT:

To sub divide approximately 15 acres
and construct a truck stop.
see attached drawing.

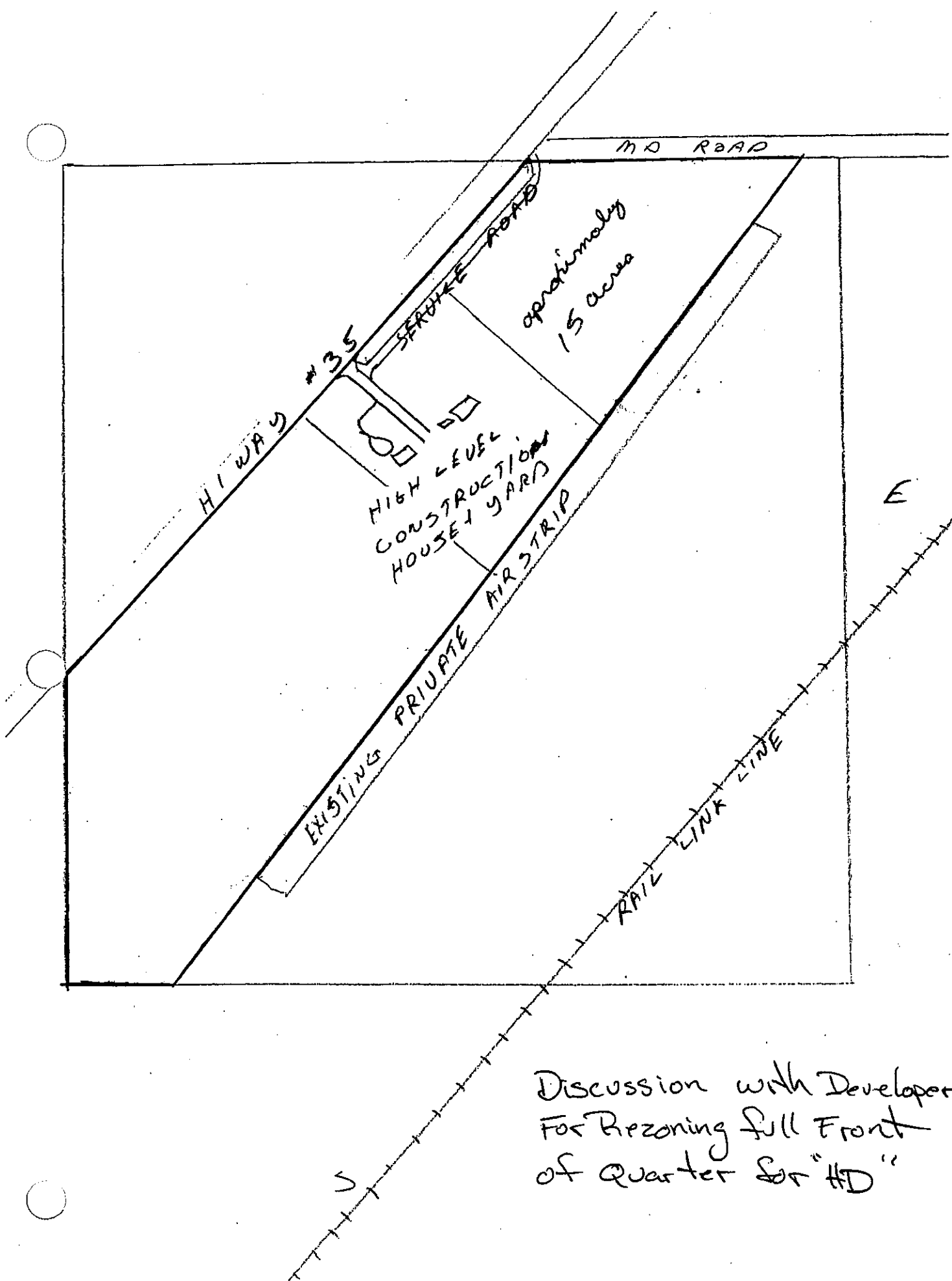
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____

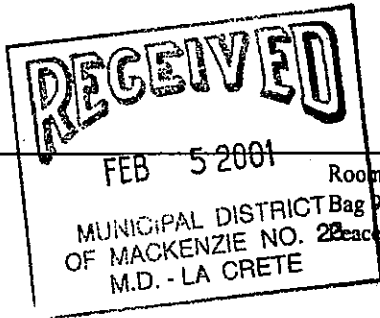
HIGH LEVEL CONSTRUCTION INC Oct 30/00
APPLICANT DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

HIGH LEVEL CONSTRUCTION INC Oct 30/00
REGISTERED OWNER DATE

Mike + Donna Lee





Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

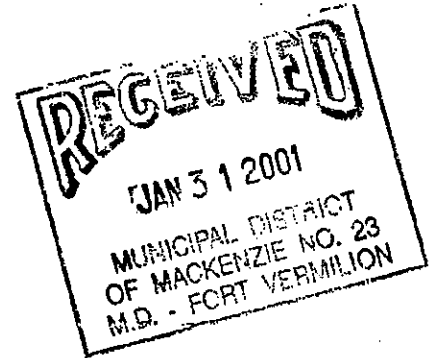
Telephone 780/624-6280
Fax 780/624-2440

Our File: 5060-23(5-19-109-19)

January 29, 2001

High Level Construction Inc.
Box 360
High Level, Alberta
T0H 1Z0

Floyd:
Please handle.



Attention: Michael Lee

**Re: Proposed Truck Stop East of Highway 35
NW 19-109-19-5, Approximately 5 Kilometres South of High Level
Municipal District of Mackenzie No. 23**

Alberta Infrastructure reviewed your proposal and we require the following:

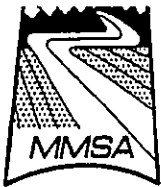
1. We need a plan dealing with the closure of the existing farmyard access.
2. We require a Traffic Impact Assessment dealing with the adequacy of the existing public road intersection and the traffic type and volume generated from the proposed site.
3. We need to have an indication from the municipality that they are in favour of the proposed land use. We require more details on the skew of the north public road intersection. The municipality and the developer will be required to redesign the intersection if the development should proceed.
4. At the time of subdivision we will require a service road fronting the proposal with an intersection treatment at the north end. If the developer chooses two highway intersections we will require realignment and upgrading of the south intersection and construction of the service road from the south end of the quarter section.

Sincerely,

Gerard Gravel

GG/tac

cc: Harvey Prockiw, CAO, Municipal District of Mackenzie No. 23, Fort Vermilion
Walter Boyko, MCI, Alberta Infrastructure, High Level
Glen Tjostheim, Roadside Planning Specialist, Alberta Infrastructure, Edmonton



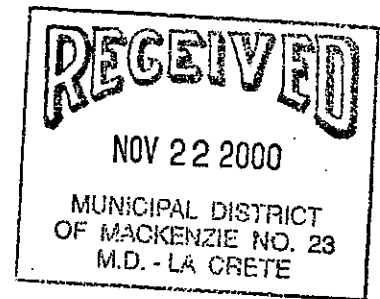
Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn, Alberta TOH OEO

November 15, 2000
File: LUB-6D-MD23

Municipal District of Mackenzie No. 23
Box 1690
La Crete AB TOH 2HO

ATTENTION: Paul Driedger,
Director of Planning, Development,
Protective and Community Services



Dear Reeve Neufeld and Council:

RE: Proposed Land Use Amendment - Bylaw No. 238/00

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with comments on the proposed amendment to the Municipal District of Mackenzie No. 23 Land Use Bylaw regarding Pt. NW-19-109-19-W5M in the Municipal District.

The subject 15-acre site is located on the east side of Highway 35 immediately south and adjacent to the Town of High Level. The applicant, High Level Construction, who operates a construction company on the adjacent site, is requesting a rezoning from Agricultural District "A1" to Highway Commercial, which in the MD's Land Use Bylaw is referred to as a Highway Development District "HD". The applicant is proposing a "truck stop" on the application. The applicant has indicated to MD staff that proposed uses would include a restaurant/coffee-shop, convenience store, and services station but no overnight accommodation is to be included. It is noted that "motels/hotels" are listed as discretionary use in the subject Highway Development District "HD". A service road is indicated on the sketch plan although formal approval would have to first be secured from Alberta Infrastructure.

The site is vacant and abuts the applicant's construction company. There does not appear to be highway commercial uses in the immediate vicinity for the site. Such uses are located further north within the Town of High Level, north of Highway 58. Adjacent uses include the construction company and country residences to the north and across Highway 35.

The following comments are provided for the consideration of Council:

- 1) The MD's General Municipal Plan attempts to protect better agricultural land, defined as that having a rating of Class 1 through 4 in accordance with the Canada Land Inventory. Classes 5 through 7 are considered poorer agricultural land.

The subject site and adjacent Quarter Section are rated as primarily Class 3 (80%) and Class 4 (20%) with limitations due to climate and soil wetness. However, the site and surrounding Quarter Section are already significantly fragmented by Highway 35 and Railink's Railway line.

Telephone: (780) 338-3862 • Fax: (780) 338-3811 • E-mail: mmsa@cclnet.ab.ca

Section 3(f) of the General Municipal Plan provides:

"Where better agricultural land is severed by a physical feature and as a result cannot be easily farmed, the development of this land may be allowed for non-agricultural purposes, provided that there are no conflicts with adjacent agricultural uses."

Given the policies of the General Municipal Plan and the characteristics of the subject Parcel and Quarter Section, Staff is of the opinion that the site should not be regarded as better agricultural land.

2. Since the site abuts Highway 35, comments and approval must be obtained from Alberta Infrastructure regarding site access and service road requirements. Council should not pass any amending bylaw until comments/approval have been secured from Alberta Infrastructure.
- 3) A "truck stop" can include a wide variety of uses including a restaurant, motel, gift shop, garage, gas bar, truck wash, etc and such a development can include intensive land uses. "Truck stops" in fact, cater to tourists and local residents, as well as, truckers.

The applicant has indicated that the truck stop would not include a motel. The MD could specifically exclude such a use through the development permit approval process.

The applicant should be asked to submit a preliminary site plan. In addition, the MD should be assured that adequate site water and sewage services are available, either through extension of Town water and sewer services or through provision of adequate on-site services.

- 4) The MD's General Municipal Plan includes policies to evaluate proposed commercial uses as found under Section 3.3 – Commercial. Council must consider these policies when reviewing a commercial rezoning application.

"Objectives: To minimize conflict between rural and urban commercial operations.

The Municipal District shall:

- a) Encourage the location of all commercial uses to existing hamlets, the Town of Rainbow Lake, or the Town of High Level, unless a rural location is more suitable to serve the area's residents; and
- b) When a commercial use is proposed to be located in the rural area, the following criteria shall be considered:
 1. Quality of agricultural land;
 2. The location of similar commercial uses in the area;
 3. The provision of access to the site;
 4. Impacts on the transportation system;
 5. Impacts on the Town of High Level, the Town of Rainbow Lake, area hamlets and/or settlements;
 6. Other factors deemed necessary by the Municipal District; and
 7. The provision of municipal servicing."

Although the site is technically within the rural area in the MD, it is immediately adjacent to the Town of High Level, and therefore, the proposal appears to meet the spirit and intent of Policy a).

Agency Staff has some concern that the proposal may not meet criteria (b) 2) "the location of similar commercial uses, in the area", since Highway Commercial Development is located approximately two miles further north within the Town north of Highway 58. It is desirable that Highway Commercial Development be clustered in areas where such development already exists for reasons of convenience, servicing, traffic control and land use compatibility. Highway Commercial development also tends to generate similar type development on adjacent sites and Council should be satisfied that the general area around this site is also suited to such development.

Council should also be cognizant that requests for annexation often result where commercial development occurs in a rural municipality immediately adjacent to an urban area. The MD has every right to encourage commercial development within its boundaries, but should be aware of the potential for annexation on sites immediately adjacent to an urban municipality.

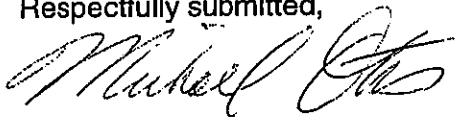
Policy b) 5) requires the MD Council to consider the potential impact of commercial proposals on the Town of High Level. It would be appropriate for the MD to circulate this subject rezoning application to the Town of High Level for its comments.

RECOMMENDATIONS:

Given the foregoing comments, MMSA staff recommends:

- 1) **That the proposed rezoning bylaw from Agricultural District "A1" to Highway Development District "HD" not be passed until:**
 - a. **Comments and approval have been obtained from the Alberta Infrastructure Department.**
 - b. **The applicant provides more details on the "truck stop" proposal, including a preliminary site plan and method of sewer and water servicing.**
 - c. **Comments have been received from the Town of High Level, and**
 - d. **The MD Council is satisfied that the general area—not just the subject site—is suitable for Highway Commercial development and that such development will not likely trigger an application for annexation from the Town of High Level.**

Respectfully submitted,



Michael Otis, MES, MCIP, ACP
Director of Planning,
MACKENZIE MUNICIPAL SERVICES AGENCY

MO/mc

Attachment





TOWN OF
HIGH LEVEL

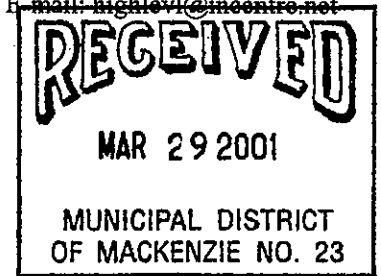
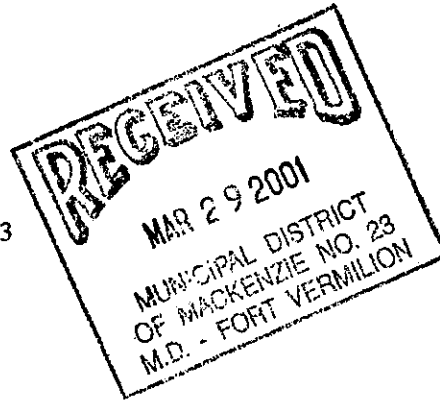
9813 - 102 Street
High Level, Alberta
T0H 1Z0

Tel: (780) 926-2201
Fax: (780) 926-2899

E-mail: highlevl@incentre.net

March 28, 2001

Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta T0H 1N0



Re: Proposed bylaw 238/00

HIGH LEVEL, ALBERTA

Dear Honorable Reeve and Councillors:

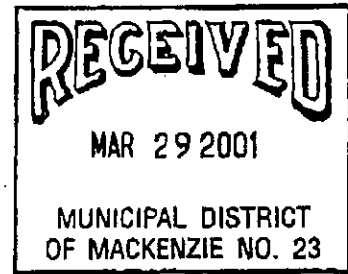
Thank you for the opportunity to comment on the proposed bylaw 238/00. In order to provide comment, this item will have to be presented to Town Council, which meets on April 17, 2001. While the Town understands that this date is after the public hearing, it is hoped that the Municipal District will consider this in their decision process.

Prior to bringing this item to Council, the Town would like some clarification to the bylaw. The Schedule A mailed to the Town indicates only a portion of lands adjoining Highway 35 are being rezoned, however upon obtaining a copy of the proposed bylaw, Schedule A shows all of the land along the highway as being rezoned. It would be appreciated if the correct Schedule A were identified to the Town. I have enclosed copies of both schedules for your information. Again, thank you for your consideration.

Sincerely,

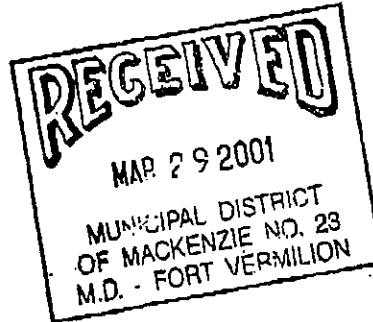
Dean Krause
Director of Community and Development Services
Town of High Level

CC: Mr. John Maddison, Acting CAO



Mike & Wendy Parkin
Box 077
High Level, AB
T0H 1Z0

March 28, 2001



Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Attn: Mrs. Eva Schmidt
Municipal Secretary

To Whom It May Concern:

RE: LAND USE BYLAW AMENDMENT BYLAW NO. 238/00
PT. NW SECTION 19 TOWNSHIP 109 RANGE 19, W5M

As a property owner adjacent to the above-mentioned property we would ask that you consider the following when making your decision.

- 1) **Traffic Control/ Access & Speed**
It is extremely difficult to turn off the highway at the present time. We feel that acceleration and deceleration lanes would be required. We feel that speed limits would have to be reduced from the south outskirts of town.
- 2) **Drainage**
Water currently drains across the subject property into our dugout. This same water is used as our personal water source as well as for watering stock. Can the property be developed such that a spill or contamination will be diverted away from our water source?
- 3) **Noise/Air Quality**
Can we be protected from the noise and exhausts of a commercial enterprise? Will we be able to enjoy our country lifestyle?
- 4) **Water & Sewer**
Will this be available - particularly for fire control?
- 5) If the current access road to our property is to be used as the main access road we feel the approach would have to be upgraded and redesigned to provide proper access.

We ask that the council consider the above factors when making their decision.

Respectfully,

Mike & Wendy Parkin

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 20, 2001
Originated By:	Paul Driedger Planning and Emergency Services
Title:	Bylaw 247/01 Land Use Bylaw Amendment Lots 16 – 18, Block 21, Plan 992-0049, La Crete Hamlet Residential District 1A (HR1A) to Hamlet Residential District (HR1)
Agenda Item No:	8 b)

BACKGROUND / PROPOSAL:

A request to rezone Lots 16, 17, & 18, Block 21, Plan 992-0049 in La Crete from Hamlet Residential District 1A (HR1A) to Hamlet Residential District (HR1) to accommodate the development of duplexes was received from the landowner of the subject property, Mr. Henry Enns.

DOCUMENTATION ATTACHED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The landowner has indicated that he received interest from a developer to construct duplexes on lots 17 & 18 of the subject property.

ADJACENT PROPERTY

The property immediately behind or east of the subject property is zoned HR1A with the development of single detached dwellings.

The lot immediately south of the subject property is also zoned HR1A and has a single detached dwelling on it.

The property immediately west or across 107th Street from the subject property is zoned Mobile Home Subdivision (MHS) and has mobile homes developed on the lots.

The property immediately north of the subject property has not been developed.

Review: *[Signature]*

Dept. *[Signature]*

C.A.O. *[Signature]*

MUNICIPAL DISTRICT OF MACKENZIE LAND USE BYLAW

5.9.A HAMLET RESIDENTIAL DISTRICT 1 "HR1"

The general purpose of this district is to permit residential uses in hamlets.

A. PERMITTED USES

- (1) Single detached dwelling.
- (2) Park
- (3) Public use

B. DISCRETIONARY USES

- (1) Ancillary buildings and uses.
- (2) Apartment.
- (3) Bed and breakfast
- (4) Boarding house.
- (5) Church.
- (6) Duplex.
- (7) Garden Suite (Bylaw 181/99)
- (8) Group home.
- (9) Home based business.
- (10) Mobile home.
- (11) Modular home.
- (12) Park.
- (13) Public and quasi-public building and use required to serve this district.
- (14) Row house development.
- (15) Semi-detached dwelling.

5.9.B HAMLET RESIDENTIAL DISTRICT 1A "HR1A"

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings and associated uses.

A. PERMITTED USES

- (1) Single detached dwelling.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (2) Garden Suite (Bylaw 181/99)
- (3) Home based business.
- (4) Park.
- (5) Playground.
- (6) Public use.

Review:

Dept.

C.A.O.

5.8.B MOBILE HOME (MANUFACTURED HOME) SUBDIVISION DISTRICT "MHS"

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Park.
- (3) Playground.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (3) Convenience store.
- (4) Garden Suite (Bylaw 181/99)
- (4) Home based business.
- (5) Intensive recreation.
- (6) Public use.

1.2 DEFINITIONS

"SINGLE DETACHED DWELLING" means a complete building or self-contained portion of a building for the use of one or more individuals living as a single housekeeping unit with associated facilities and intended as a permanent residence not separated from direct access to the outside by another separate or self-contained portion of a building.

"MOBILE HOME (MANUFACTURED HOME)" means a dwelling suitable for long term occupancy and is designed to be transported on its own wheels.

"DUPLEX DWELLING" means a residential building used or intended to be used for two dwelling units, located one above the other, each of which has an independent entrance.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council give First Reading to Bylaw 247/01.

Review:

Dept.

C.A.O.



Po Box 1690
LA CRETE, AB T0H 2H0
Att. Scott Skinner

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Henry Jay Enns</i>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <i>Vanguard Realty Ltd.</i>		
ADDRESS <i>Box 119</i>		
TOWN <i>Rapid View, SK.</i>		
POSTAL CODE	PHONE (RES.)	BUS. <i>236-2480</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

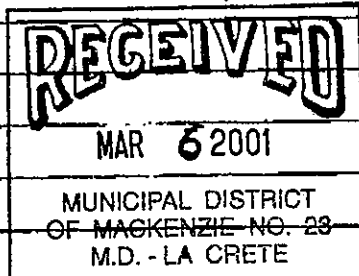
QTR./S.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>992-0049</i>	BLK <i>21</i>	LOT <i>16,17,18</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HRIA* TO: *HRI*

REASONS SUPPORTING PROPOSED AMENDMENT:
Someone wishes to put duplexes on lots 17 & 18

Cheque 897 to follow by mail.



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.⁰⁰ RECEIPT NO. _____

APPLICANT *Henry Jay Enns*

DATE *Feb. 26, '01*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *Henry Jay Enns*

DATE *Feb. 26, '01*



BYLAW NO. 247/01

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to amend the said Land-Use Bylaw in order to allow for a proposed development of the subject property for three duplexes (six dwelling units in total), and

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land-use designation of the subject land, known as Lots 16, 17 and 18, Block 21, Plan No. 992-0049 and situated within the Municipal District of Mackenzie No. 23, be changed from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 1 (HR1) as shown on Schedule "A", and
2. That this Bylaw shall come into effect upon the passing of the third and final reading of this Bylaw.

First reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

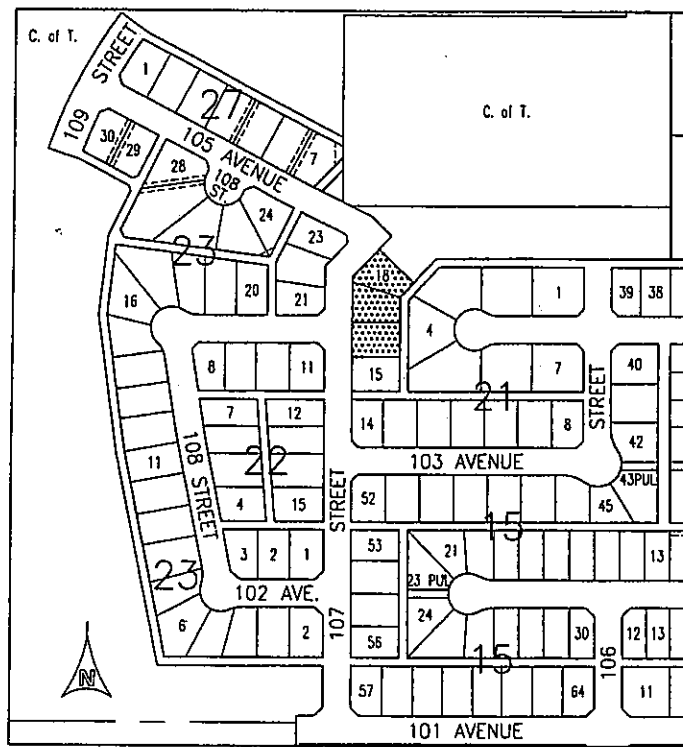
Eva Schmidt, Executive Assistant

SCHEDULE "A"

BYLAW No. 247/01

1. That the land-use designation of the following property known as:

Lots 16, 17 and 18, Block 21 of Plan No. 992-0049, as depicted below, be amended from Hamlet Residential District 1A (HR1A) to Hamlet Residential District I (HR1):



FROM: Hamlet Residential District 1A (HR1A)
TO: Hamlet Residential District I (HR1)

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 03, 2001
Originated By:	Paul Driedger, Planning and Emergency Services
Title:	La Crete Seniors Inn Society 2001 Grant Request
Agenda Item No:	8 c)

BACKGROUND / PROPOSAL:

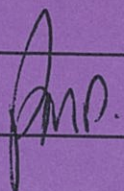

La Crete Seniors Inn Society is requesting an operating and capital grant contributions from M.D. of Mackenzie No. 23 in order to operate and upgrade their facilities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The La Crete Seniors Inn Society received a \$2,850 operating grant last year from us (MD23). When we went through our financial information last fall during budget time La Crete Seniors Inn Society was not noted and thereby not put on the grant request list. They are requesting this contribution to assist in the general maintenance of the building. With the increase in utilities it is making it difficult for the Society to operate/maintain their facility.

The La Crete Seniors Inn Society is also requesting a capital grant in the amount of \$7,000 for some outstanding projects to keep the building in proper condition. In order to maintain the building and keep it in good condition, the replacement of shingles and insulation is required. Ceiling fans are needed to increase the comfort of anyone using the building and an outdoor entrance light is necessary to provide adequate lighting for anyone using the building in the evening. Installation of a natural gas meter and shelving are also planned, as well as painting in the washroom in order to upgrade its appearance.

See attached the original grant request as well as the year 2000 financial statements for the La Crete Seniors Inn and the La Crete Seniors Van.

Review:		Dept. Planning	C.A.O.	
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COSTS / SOURCE OF FUNDING:

2001 Operating Budget – 2001 Grants (remaining)	\$2,600
PTOAG Reserve	\$519
General Capital Reserve	\$321,246

RECOMMENDED ACTION (by originator):

- 1) That a Operating Grant in the amount of \$2,850.00 be provided to the La Crete Seniors Inn Society from the PTOAG Reserve (\$519) and from the 2001 Operating Budget (\$2,331).
- 2) That a Capital Grant in the amount of \$7,000.00 be provided to the La Crete Seniors Inn Society from the General Capital Reserve and that the 2001 Capital Projects be amended to include this project.

Review:

Dept.

C.A.O.

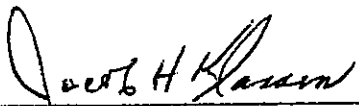
REQUEST FOR GRANT

March 17, 2001

We, the La Crete Seniors Inn Society request a grant from the M.D. of Mackenzie #23
to make repairs and renovations to the La Crete Seniors Inn in the amount of \$7000.00.

List of work to be done:

- new shingles and insulation
- installation of natural gas meter
- install ceiling fans
- install outside entrance light
- install shelving and do painting in washrooms



President

LA CRETE SENIOR'S INN
FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2000

REVENUE

Government Grants	\$ 2,850.00
Memberships	\$ 530.00
Hall Rent Income	\$ 1,900.00
Misc. Income	<u>\$ 50.00</u>
	\$ 5,330.00
Beginning Bank Balance	<u>\$ 7,612.02</u>
	<u>\$12,942.02</u>

EXPENSES

Heating Expenses	\$ 1,703.60
Insurance - Building	\$ 821.00
Repairs & Maintenance -- Building	\$ 201.99
Maintenance - Yard	\$ 180.00
Property Taxes	\$ 350.88
Bank Charges	\$ 25.00
Telephone	\$ 300.10
Misc. Expenses	\$ 520.29
GST Paid	<u>\$ 165.42</u>
	\$ 4,268.28
Ending Bank Balance	<u>\$ 8,673.74</u>
	<u>\$12,942.02</u>

I have examined the books, records, bank statements and the deposit books of the La Crete Senior's Inn. In my opinion the above financial statement fairly represents the cash flow and ending balance for the year ended December 31, 2000.

February 5, 2001
La Crete, Alberta

Helen W. Teichroeb
Helen W. Teichroeb

LA CRETE SENIOR'S VAN
FINANCIAL STATEMENT

FOR THE YEAR ENDED DECEMBER 31, 2000

REVENUE

Government Grants	\$ 0.00
Memberships	\$ 0.00
Misc. Income	<u>\$ 0.00</u>
	\$ 0.00
Beginning Bank Balance	<u>\$ 1,870.05</u>
	<u>\$ 1,870.05</u>

EXPENSES

Gasoline & Oil	\$ 586.16
Van Maintenance	\$ 0.00
Bank Charges	\$ 25.00
Misc. Expenses	\$ 0.00
GST Paid	<u>\$ 36.17</u>
	\$ 647.33
Ending Bank Balance	<u>\$ 1,222.72</u>
	<u>\$ 1,870.05</u>

I have examined the books, records, bank statements and the deposit books of the La Crete Senior's Van. In my opinion the above financial statement fairly represents the cash flow and ending balance for the year ended December 31, 2000.

February 5, 2001
La Crete, Alberta

Helen W. Teichroeb
Helen W. Teichroeb





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, CAO
Title:	First Nations Task Force/ Member Advisory Committee on First Nations Issues
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

The delegates passed the resolution taken to the AAMD&C Spring Convention with much support. The only change was that the words "do not create undue hardship for local municipal governments and **non-aboriginal** communities" was changed to **affected** communities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As this issue affects our municipality to a high degree, we should have representation on this Member Advisory Committee. As I have some experience in this area and believe this is an important topic I would like to be recommended by council. It would also be prudent that a member of Council sit on this committee.

COSTS / SOURCE OF FUNDING:

If travel expenses are not provided by the AAMD&C, this could be incorporated into the M.D. regular operating budget.

RECOMMENDED ACTION (by originator):

That CAO Harvey Prockiw and Councillor/Reeve _____ be recommended as appointees to the AAMD&C Member Advisory Committee on First Nations Issues.

Review:

Dept.

C.A.O.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, CAO
Title:	AUMA Resolution – Provincial Funding for Regional Sports Centres
Agenda Item No:	11 b)

BACKGROUND / PROPOSAL:

The City of Grande Prairie Council is submitting a resolution to the Alberta Urban Municipalities Association regarding provincial funding for regional sports centres, particularly, the Northwest Alberta Multi-Sport Development Centre in Grande Prairie.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Northwest Alberta Multi-Sport Development Centre supports the needs of athletes, coaches, officials and community sport organizers in northwestern Alberta. Their purpose is to make sports more assessable to areas outside the Edmonton-Calgary core area. Grande Prairie City Council requests support from the M.D. of Mackenzie Council by submitting a copy of their resolution, or a similar one, to the AAMD&C.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

Option 1:

That the City of Grande Prairie Council's resolution requesting provincial funding for the Northwest Multi-Sport Development Centre be submitted to the Alberta Association of Municipal Districts and Counties Zone 4 meeting and if approved the resolution be submitted to the Alberta Association of Municipal Districts and Counties Fall 2001 Convention.

Option 2:

That the City of Grande Prairie Council's resolution requesting provincial funding for the Northwest Multi-Sport Development Centre be received as information.

Review:

Dept.

C.A.O.

City Hall
P.O. Bag 4000
9905 - 100 Street
Grande Prairie, AB T8V 6V3
(780) 538-0300
(780) 539-1056

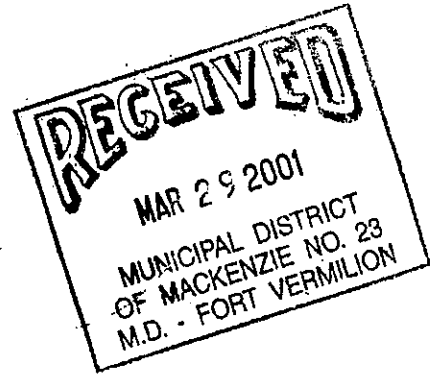


March 22, 2001

CITY OF GRANDE PRAIRIE

M.D. OF MACKENZIE NO. 23
Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Harvey Prockiw, Chief Administrative Officer



Dear Sir/Madam:

The City of Grande Prairie City Council has recently approved the submission of the attached resolution to the Alberta Urban Municipalities Association regarding provincial funding for regional sports centres, particularly, the Northwest Alberta Multi-Sport Development Centre located in the City of Grande Prairie. This Centre has been developed to support the needs of athletes, coaches, officials and community sport organizers in the region. The purpose of this resolution is to request annual financial support for this organization from Alberta Community Development.

We are asking for your support of this resolution. We are requesting that you forward a copy of this resolution, or a similar one specific to your region, to the Alberta Association of Municipal Districts & Counties as a show of support for this worthwhile organization.

Thank you.

Yours truly;

A handwritten signature in black ink, appearing to read "John Boyle".

Mayor John Boyle
City of Grande Prairie

Enclosure

/kdp



**RESOLUTION TO THE ALBERTA URBAN MUNICIPALITIES ASSOCIATION
SUBMITTED BY THE CITY OF GRANDE PRAIRIE**

WHEREAS in 1999, Alberta Community Development Minister Shirley McClellan directed that Provincial Zone Co-ordinator positions be eliminated and the sport community be serviced through Edmonton and Calgary, and

WHEREAS the Provincial Sport Organizations are located in Edmonton or Calgary, and

WHEREAS athletes, coaches, officials and community sport organizers who reside outside of the core area of Edmonton-Calgary are geographically limited to access, primarily financial, of sport development resources, and

WHEREAS "Recreation (includes sports and arts/culture) and parks are essential to Quality of Life" is supported in research by the Canadian Parks and Recreation Association and endorsed by the Alberta Parks and Recreation Association, and

WHEREAS equality in access to sport development resources supports Alberta Community Development's vision, "A strong province with high Quality of Life and fair opportunity for all Albertans through the support of community goals and aspirations," and

WHEREAS regional community partnerships, such as the Northwest Alberta Multi-Sport Development Centre, evolved to respond to the needs of the sports community, and due to rising costs and reductions in provincial funding, these partnerships are struggling to stay open to provide essential services

BE IT RESOLVED the Alberta Urban Municipalities Association request that Alberta Community Development financially support regional community partnerships in order to defray the financial burden to athletes, coaches, officials and community sport organisers in accessing sport developmental resources.

MULTI-SPORT DEVELOPMENT CENTRE Society

INTRODUCTION

The Multi-Sport Development Centre has undergone many changes in the year 2000. Most importantly, the Centre has moved from being a non-profit company to a registered society. The MSDC feels that a society status truly reflects who we are as an organization.

The evolution of the MSDC from the initial idea in 1995 to September 2000 has been in response to the needs of the sport community of Northwest Alberta.

History

The MSDC began as a legacy of the 1995 Canada Winter Games. The need for sport development was apparent as only four young people from Northwest Alberta competed as athletes in these Games. Three athletes competed in Olympic Weightlifting and one in Alpine Skiing. It is significant that even these athletes had to leave the Northwest to compete and qualify for the Games.

As the Multi-Sport Development Centre was established, the role of the Alberta Sport Recreation Parks & Wildlife Foundation (ASRPWF) was well established in Northwest Alberta. Services to the sport community were provided by a Zone Coordinator and part time office help based in Grande Prairie. In 1998, the ASRPWF moved under the auspices of Alberta Community Development. The then Minister Shirley McClellan, directed that the Zone Coordinator positions in the ASRPWF be eliminated and the sport community be served by Zone Contacts in Alberta Community Development. In 1999, the Zone Contact position was eliminated and all services of the ASRPWF were provided from Edmonton and Calgary. The Provincial Sport Organizations (PSO) are also located in the Edmonton, Red Deer and Calgary corridor. Essentially, northwest Alberta being out of the main corridor of Calgary - Edmonton is out of the main stream of sport in Alberta.

Evolution

While these changes were happening to the ASRPWF, the Multi-Sport Development Centre was moving in to fill the gaps in services to the sport community. The natural evolution of the MSDC was in response for services that had been provided by the Alberta Sport Recreation Parks & Wildlife Foundation. Callers did not know who to contact and when told to call Edmonton, where hesitant to call. There was a lack of information getting out to the residents of Northwest Alberta.

The Multi-Sport Development Centre has become a service oriented organization dedicated to assisting the athletes, coaches and officials who reside in Northwest Alberta. The MSDC operates with the financial assistance of the City of Grande Prairie, the Grande Prairie Regional College, the M.D. of Greenview and the Town of Sexsmith. The formative years of the MSDC were financed by a \$20,000.00 per annum grant from the ASRPWF. The initial commitment was for three years and a additional year of funding was given. The initial agreement with the ASRPWF was entered into

with the understanding that the Multi-Sport Development Centre would be come financially self sufficient within three years. When this agreement was made, the full services of the ASRPWF were in place in northwest Alberta. The MSDC would have been complimentary to the services provided by the Zone Coordinator. These circumstances have changed. The MSDC is filling the gap in services left by the removal of the Zone Coordinator and the Zone Contact from the northwest. The MSDS is doing much more than the ASRPWF Zone Coordinator's role, we are serving as a facilitator and liaison between athletes, coaches and sport organizations

The barriers that face the sport community in Northwest Alberta are those of distance and time. The distance that athletes and coaches need to travel to train and compete is an impediment to their development. Distance within the Zone as well as between the Zone and the hotbed of sport activity in Edmonton - Red Deer - Calgary create difficulties that prevent full participation in sport on the Zone and provincial level. The sport community in Northwest Alberta deserves to suffer no barrier that would prevent full participation by any of our young athletes.

The MSDC mission statement is:

“To enhance sport in the region by providing selected programs and services to coaches, athletes and officials ...”

Our Vision

“ In five years, there will be no real or perceived disadvantage to be an athlete or coach living in Northwest Alberta”

Our Goal

“ To help the sport community in Northwest Alberta reach their goal of excellence.”

**Town of
Sexsmith**



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 3, 2001
Originated By:	Harvey Prockiw, Chief Administrative Officer
Title:	Travel Alberta Tourism Industry Marketing Workshop
Agenda Item No:	11 c)

BACKGROUND / PROPOSAL:

Council is invited to attend the Tourism Industry Marketing Workshops held around the province during April 17 to 26, 2001.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The closest workshop will be held at the Peace Valley Inns in Peace River on Wednesday, April 25th from 9:00 a.m. to noon.

COSTS / SOURCE OF FUNDING:

Honorarium and expenses.

RECOMMENDED ACTION (by originator):

Option 1:

That Deputy Reeve Rosenberger be authorized to attend the Tourism Industry Marketing Workshop at the Peace Valley Inns in Peace River on Wednesday, April 25th, 2001.

Option 2:

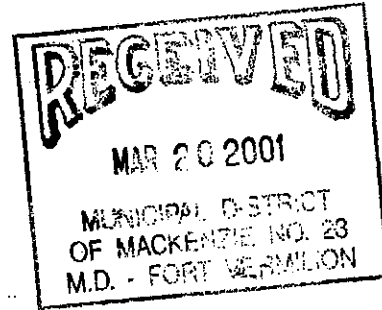
That the invitation to attend the Tourism Industry Marketing Workshop at the Peace Valley Inns in Peace River on Wednesday, April 25th, 2001, be received as information.

Review:

Dept.

C.A.O.

March 12, 2001



Reeve William Neufeld
M.D. of Mackenzie No. 23
PO Box 640
Fort Vermilion AB T0H 1N0

Tourism Industry Marketing Workshops, April 17 - 26

I am pleased to invite you to our spring series of Tourism Industry Marketing Workshops to be held around the province, April 17 – 26. You are invited to attend any one of the 13 workshops being held throughout Alberta at the location and date that best suits you (please see reverse for details).

Last year, more than 1,300 people attended 28 Travel Alberta workshops and feedback confirms the high value of these sessions to our industry. The workshops give you an opportunity to meet Travel Alberta personnel, to review tourism marketing plans, programs and services as well as to participate in an open and candid forum on doing business with Travel Alberta.

The format for the workshops, which will run 9 a.m. – noon followed by a light lunch, will be similar to what worked so well last year:

1. **Travel Alberta Update** – activities, results to date and future plans.
2. **Cooperative Marketing Guidelines** – developing successful marketing projects with Travel Alberta contractors: Parcom Travel Marketing and Travel Alberta International
3. **Getting On-line with Travel Alberta** – introduction to the new Alberta Tourism Information System database. Learn how every tourism industry attraction, event and activity will be linked to the Travel Alberta Call Centre, Visitor Information Centres and on the new and improved travelalberta.com web site.

After a general presentation, we will break out into round tables to allow more personal interaction for you and Travel Alberta representatives.

Please R.S.V.P. by April 13th toll free 1-866-297-2547 or mailbag@tourismtogether.com. **There is no charge for attending the workshops**, but we do need to confirm the number of participants staying for lunch after each workshop.

We hope that you are able to invest a half-day in April to share what is new in Alberta's tourism industry and how Travel Alberta can help grow your tourism business.

Sincerely,

Patrick Gedge
Managing Director

Tourism Industry Marketing Workshops

April 17 – 26, 2001

9:00 a.m. – Noon

Date	Town / City	Location
Tuesday, April 17	Fort Macleod	Knights of Columbus Hall
Tuesday, April 17	Rocky Mountain House	Rocky Community Centre
Wednesday, April 18	Medicine Hat	Medicine Hat Lodge Cypress Room
Wednesday, April 18	Camrose	Norseman Inn
Thursday, April 19	Drumheller	Fred & Barney's Family Restaurant
Thursday, April 19	Stettler	Agriplex West Side, Pavilion Room
Friday, April 20	Calgary	Telus Convention Centre North Building, Telus Room 104
Monday, April 23	Cold Lake	Lakeland Inn
Tuesday, April 24	Slave Lake	Northwest Inn
Tuesday, April 24	Banff	Banff Park Lodge Summit Room
Wednesday, April 25	Peace River	Peace Valley Inns Emerald Room
Wednesday, April 25	Jasper	Jasper Park Lodge
Thursday, April 26	Edmonton	Sheraton Grande Edmonton Rutherford Room

Note: Travel Alberta has two teams conducting workshops.

RSVP no later than April 13, 2001:

Toll Free: 1-866-297-2547 or

Email: mailbag@tourismtogether.com